



Colton Parish Council

Tel: 01229 860115
e-mail: coltonpc@btinternet.com
web: coltonparishcouncil.org.uk

Clerk: Karen Birch
3 Home Farm Cottages
Grizedale
Ambleside LA22 0QN

Date: 28th April 2017

Dear Sir/Madam,

You are summoned to the Annual Colton Parish Council meeting on **Monday 8th May 2017** in Bouth Village Hall, at 7p.m.

Yours faithfully,

Karen Birch (Clerk to Council)

A G E N D A

- 1. Election of Chair for Council Year 2017/2018**
Chairman to sign Declaration of Acceptance of Office.
- 2. Appointment of Vice Chairman for Council Year 2017/2018**
Vice-chairman to sign Declaration of Acceptance of Office
- 3. Apologies**
To receive apologies for absence.
- 4. Declaration of Acceptance of Office and Code of Conduct**
To receive elected Councillors' Declaration of Acceptance of Office and Code of Conduct
- 5. Councillor Vacancies**
Discuss options for filling councillor vacancies following election.
- 6. Minutes of Last Meeting**
To authorise the Chair to sign the minutes of the Parish Council meeting held on Monday 27th March 2017 as a true record (copy attached).
- 7. Declarations of Interest**
To receive declarations of interest by members in respect of items on this agenda. *(Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).*
- 8. Requests for Dispensations**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 9. Register of Members' Interests**
To record any changes to the Register of Members' Interests
- 10. Public Participation**
Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda.
- 11. Appointment of Representatives to Working Groups and Outside Bodies** *(list attached & e.mailed)*
To review and approve appointment of representatives
- 12. Update on Ongoing Issues and Actions from Last Meeting** (not covered elsewhere on Agenda)
Letter of thanks sent to David Huck via Dave Sankey
Broadband update (Kencom coverage) – Cllr Hoyle
ACV; Manor House, Oxen Park – Clerk. Draft model Woodland ACV – Cllr Hoyle
- 13. Bouth Village Green & Playground (BVG&P)**
To receive the annual report from David Hamer, Chairman of Bouth Village Green Advisory Committee
- 14. Comments from District and County Councillors**
- 15. Rural Crime initiative;** update by Bob Jarratt (CCTV guidance circulate by e.mail)
- 16. Highways**
To receive updates from the Clerk on the following items:
 - Road surface and drainage problems
 - Traffic management and road safety issues – White lines. Changes to Highways England
 - LengthsmanTo review and approve the appointment of a lead for highway issues

17. Finance Working Group Report and Recommendations

To consider and approve the recommendations of the Finance WG, for the following items:

- Accounts for 2016/17 – to sign.
- Bank reconciliation for year end 2016/17 – to sign
- Insurance cover for 2017/18 – Check and approve policy cover see e-mail attachment

To note the following:

- Internal audit: Review of scope and plan conducted by the Finance WG.
- Internal audit for 2016/17 completed: Report for FY2016/17 and Plan for 2017/18 prepared.
- Assets register reviewed by Finance WG

18. Accounts

To approve increased cost for Finsthwaite clock maintenance – Variation to agreed amount from agenda item 08/16 (July meeting agreed to £150 + VAT for next 3 years, amount has now increased to £165 +Vat)

To sign Sections 1 & 2 of the Audit Return for 2016/17

To note the following payments:

000864 – Finsthwaite village hall bookings 2016 - **£45.00**

To approve the following payments:

000867 – CALC New Clerk Course - **£55**

000869 – Finsthwaite Clock maintenance - **£174.00**

000870 – CALC annual subscription - **£218.28**

000871 – Council Insurance - **£480.40**

000872 – Radios for Rural Crime Initiative - **£1049.18**

000873 – Radio antenna for Rural Crime - **£121.56**

000874 – Diane Malley Payroll Services - **£68.00**

To note the following receipts:

SLDC Precept & Grant for 2017/18 - **£12771.00**

South Lakes Deer Management Group (for Rural Crime Initiative) – **£500.00**

To consider and approve a new arrangement for Bouth Village Green Rubbish collection £3.50 +VAT per week (£218.40 inc VAT per year)

To consider and approve the selection of a Pension company

National Employment Savings Trust (NEST) was established by the government to support auto enrolment- www.nestpensions.org.uk

To consider and resolve the request from Rural Crime Initiative for Colton PC to carry the cost of VAT claim approx. £875 (It is to be noted that Deer management group provided a grant of £500 and Satterthwaite PC offered unknow amount of funding)

19. Council Qualifications

To confirm that the Council notes and accepts they no longer meet the necessary criteria for:

- General Power of Competence (CiLCA)
- Local Council Award Scheme: Foundation Status

20. Planning

To consider and respond to the following planning applications:

T2017/0064: Crown Lift trees at the lake edge to a height of 4m. Coppice trees within 2 m of the lake; Buckyeats Caravan Park, Newby Bridge

7/2017/5250: Change of use of agricultural land to residential curtilage; Lilac Cottage, Oxen Park

To note the following planning permissions granted:

7/2017/5025: Transmitting dishes, tower and ancillary equipment; land East of Arklid Farm, Nibthwaite. Approved with conditions (Colton PC Neutral response)

To note amended planning application

7/2017/5006: Bund at Low Hay Bridge, Bouth.

21. Meetings

To receive reports from meetings attended as follows:

3rd May – Rural Crime meeting with Cumbria Police and Crime Commissioner - Clerk

To note the following upcoming meetings:

LAP meeting. Wednesday 10th May 6.30pm Coniston institute reading room. Focus on rural crime

22. Correspondence – sent via e-mail

To consider and agree the allocation of noticeboards

23. Date of Next Meeting

To confirm the next meeting as a Parish Council meeting on Monday 5th June 2017 at Colton Church Hall, 7 pm.