

Finsthwaite and Lakeside
Community Emergency Plan
(template version, with personal contact details omitted)

1. PURPOSE

Definition of an emergency:

An emergency / major incident is any event or circumstance (happening with or without warning) that causes or threatens death or injury, disruption to the community, or damage to property or to the environment on such a scale that the effect cannot be dealt with by the emergency services, local authorities and other organisations as part of their normal day-to day activities.

Aim of the Community Emergency Plan:

To increase resilience within the local community before, during and after emergencies, and to link into the county and district councils', and emergency services' emergency response structures. This Plan documents how *Finsthwaite and Lakeside* would respond in an emergency situation e.g. while awaiting the assistance of statutory authorities / emergency services, or in support of them.

It is not the role of the community to take on the responsibilities of these agencies e.g. to save life, to take any risks to themselves or to cope for long hours without agencies' help and support.

Objectives:

- Identify the risks to the community and relevant response actions
- Identify vulnerable people / groups in the community
- Identify resources in the community available to assist during an emergency
- Provide contact details for the Community Response Group(CRG), key community resources, the Emergency Services, and County and District Councils.

2. COMMUNITY RESPONSE GROUP (CRG)

Copies of this Emergency Plan are restricted, and will be held by the CRG members. The Plan will also be accessible to local authorities and emergency services via the Cumbria Community Messaging System (CCMS).

Name	Tel:	Email:	Postal address

3. POSSIBLE EMERGENCIES AND RISK ASSESSMENT

Risk assessment of the types of emergencies that would have an impact on our community and how local emergency planning could help.

Type of emergency	Potential risks	Actions to address those risks
Mains electricity power failure during cold weather	Residents with no access to power for a prolonged period	Ensure all residents are given help to prepare themselves in advance of

<p>conditions.</p>	<p>of time. Many residents reliant on electricity for heating and cooking.</p> <p>Cold a threat to elderly and disabled.</p>	<p>this situation. Ensure all Zone Co-ordinators are informed of where additional resources can be found.</p> <p>Identify residents most at risk.</p> <p>Alert Zone Co-ordinators to check on zone residents, prioritising those living alone or elderly/disabled.</p> <p>If necessary, open Village Hall for hot refreshments and information point.</p>
<p>Localised flooding of roads and homes.</p>	<p>All roads into villages impassable.</p> <p>Residents who have medical needs unable to access these.</p> <p>Homes flooded. Need to secure place of refuge.</p>	<p>Zone Co-ordinators to contact residents and check problems/needs.</p> <p>Zone Co-ordinators to identify roads that may be usable by e.g. farm vehicles.</p> <p>Zone co-ordinators contact those with suitable vehicles.</p> <p>Contact emergency services if necessary.</p> <p>Make Village Hall available for use. If necessary, involve local hotels at Lakeside and Newby Bridge.</p>
<p>Heavy snow and road closures.</p>	<p>All roads into village impassable due to snow.</p> <p>Residents unable to access doctors, hospitals, pharmacies.</p> <p>Residents running out of fuel, lighting sources and food.</p>	<p>Seek help from local farmers/contractors to clear essential roads.</p> <p>Contact owners of 4x4 vehicles for assistance in transporting food and people.</p> <p>Zone Co-ordinators to check on residents' needs and share info. and possible solutions.</p> <p>Be prepared to open Village Hall if necessary.</p>
<p>Telecommunications infrastructure damage</p>	<p>All phones and broadband taken out.</p> <p>Mobile phone reception very poor so few forms of communication available.</p>	<p>Zone Co-ordinators meet to identify possible remaining ways of communicating. Investigate nearest places unaffected by interruption.</p> <p>Zone Co-ordinators to visit residents to inform them of the options</p>

	Difficult to contact emergency services.	available and to identify any immediate and longer term communication needs. Inform Police of the situation.
Loss of water supply	Residents have no drinking/ washing water. Cannot flush loos.	Remind residents in advance of need to keep supply of drinking water in the house. Suggest residents check out in advance nearest available stream/well for grey water use. Zone Co-ordinators to check needs and seek solutions.
Collapse of High Dam wall	Serious flash flooding of properties nearest the mill stream. Flooded roads. Tree damage and detritus on roads.	Zone Co-ordinator to contact relevant emergency services. If possible, clarify where roads are seriously affected and inform police. Open Village Hall for use.

4. ACTIVATION OF THE PLAN

This plan will be activated when an emergency has occurred or if warnings are received, prior to an anticipated event. It will also be activated when emergency services need support or are not able to attend immediately e.g. in severe weather.

If this is the case, the CRG will assess the situation, ring Emergency Services if necessary, and consult with the District Council (see contact below). The CRG will then put all or part of the Plan into effect as appropriate.

5. COMMUNITY RESOURCES

Volunteers have indicated what tasks they may be prepared to carry out if an emergency occurs and what resources they can offer. *(Add names etc in the table below, to be contacted by CRG as needed.)*

Name	Contact	Offer of help / resources

The information in this list is restricted to the Community Response Group. It is not for general distribution. Unrestricted copies of the Plan may be made available by deleting this contact list before distribution.

An **electronic** copy of the **unrestricted emergency plan** will also be made accessible to local authorities and emergency services via the secure Cumbria Community Messaging System (CCMS) - contact ACTion with Communities in Cumbria for details of how to do this.

Place of Safety:

District councils are responsible for setting up a central rest centre during an emergency. However, it may be necessary to set up a temporary place of safety within the community e.g. for visitors or for people evacuated from their homes. In our community, the place of safety will be Finsthwaite and Lakeside Village Hall. The CRG will contact the keyholder and other volunteers as necessary.

During an emergency, volunteers will keep a record of actions taken. These will be entered in to a central log, kept by the CRG, so that they can be evaluated, and the plan altered if necessary. Information can be entered at the time, or directly after the emergency.

6. COMMUNICATION AND CONTACTS

Contact details for statutory authorities, emergency services can be found below.

Organisation	Tel:	Website / Email:
Emergency Services	999	
District Council: South Lakeland District Council		
Daytime	015397 33333	
Out of hours (if different)	0870 428 6906	
Cumbria County Council: (in case of concern for vulnerable adults or children)		
Daytime	01228 606060	www.cumbria.gov.uk
Out of hours (if different)		
Highways Hotline:	0845 609 6609	
NHS:		www.nhs.uk
Environment Agency:		
General Enquiries	03708 506 506	www.environment-agency.gov.uk
Floodline (24 hr)	0345 988 1188	
Incident Hotline	0800 807060	
United Utilities: (24 hr - water)	0345 672 3723	www.unitedutilities.com
Electricity North West:	0800 195 4141	www.enwl.co.uk
National Gas Emergency Service: (24hr - gas leak / emergency)	0800 111 999	www2.nationalgrid.com/UK/Safety/Gas-emergency
Parish Meeting Clerk/Chair:		
Daytime		
Out of hours (if different)		
Local Place of Safety key holder:		
Daytime		

Out of hours (if different)		
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8. PLAN REVIEW AND UPDATE

In order to keep this plan up to date, contact lists will be revised as needed, and the plan reviewed annually in September, by Finsthwaite and Lakeside Zone Co-ordinators.

Produced by ACTion with Communities in Cumbria, based on guidance from Gloucestershire Rural Community Council. Last updated 03/07/2014

For more information please contact ACTion with Communities in Cumbria on Tel: 01228 817225 or visit our website: www.cumbriaaction.org.uk

