

**COLTON PARISH COUNCIL – MONTHLY WORKSHEET FOR PARISH LENGTHSMAN**

**Lengthsman:... Mr Archie Workman.....**

**Dates - From: ...05 April 2016 To:...28 April 2016**

<b>DATE</b>	<b>LOCATION</b>	<b>TASK</b>	<b>HOURS</b>
5/4/16	Tottlebank	Cut back verges to catch water running downhill & exposed 5 hidden drains to catch water run off from fields by Lane Head Farm	3
13/4/16	Bouth	Requested to clean road sign. Discovered several drains blocked – removed seized drain cover and dug out drain.	2
18/4/16	Bouth Junction	Dug out blocked drain on road and cut back verges to allow running water from field to drain away	3
19/4/16	Bouth	Clearing verges at junction by village hall, cleaning 2 drain covers	3
28/4/16		Dug out drains and cleared verges beside village hall	3
<b>Total :</b>			<b>14</b>

**Total claimed: 14 hours @ £14 per hour = £ 196.00**

**I confirm that I have in place Public Liability Insurance for £5,000,000 in respect of any one claim**

**Signed .....**  
**Lengthsman (Mr Archie Workman)**

**Checked .....**  
**Administrator (Mandy Lane, Clerk)**

**Date: .....**

**Date: .....**