



## Colton Parish Council

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The following are the minutes of the Colton Annual Parish Council meeting held on Tuesday 7<sup>th</sup> May 2013 in Bouth Village Hall, following the Annual Parish Open meeting, at 8.00 p.m..

**Members Present:** Cllr Barr (Chair) Cllr Champion Cllr Dean Cllr Hoyle Cllr Milburn Cllr Patterson Cllr Potts and Ms M Lane (Clerk)

**Also present:** Cllr Fletcher (CCC and SLDC) and 2 members of the public

### 047/13 Election of Chair for Council Year 2013/14

Cllr Barr was elected Chair for 2013/14 and signed the Declaration of Acceptance of Office.

**ACTION**

### 048/13 Appointment of Vice-Chair for Council Year 2013/14

Cllr Champion was elected Vice-Chair for 2013/14 and signed the Declaration of Acceptance of Office. Cllr Barr thanked Cllr Potts for his work during his term of office as Vice-Chair.

### 049/13 Apologies

Cllr Robinson (other engagement) Cllr Watson (working)

### 050/13 Minutes of Last Meeting

**It was resolved** that the Chair be authorised to sign the minutes of the Parish Council meeting held on Monday 25<sup>th</sup> March 2013 as a true record.

### 051/13 Declarations of Interest

Cllr Barr declared an interest in respect of item 13. Clerk's Salary Review

### 052/13 Requests for Dispensations

None

### 053/13 Register of Members' Interests

Councillors would review their Registration of Interests forms and inform the Clerk of any changes.

**All Cllrs**

### 054/13 Public Participation

It was agreed that members of the public would express their views under item 15. Planning.

### 055/13 Appointment of Representatives to Working Groups and Outside Bodies

#### Internal Working Groups:

- |   |   |
|---|---|
| • Affordable Housing Working Group                    | Cllrs Potts (Chair), Barr, Dean. + Clerk                    |
| • Bouth Village Green & Playground Advisory Committee | Cllr Dean   |
| • Newsletter & Website Working Group                  | Cllrs Potts (Chair), Barr, Patterson. + Clerk               |
| • Community Plan Working Group                        | Cllrs Champion, Barr, Hoyle. + Clerk                        |
| • Standards Working Group                             | Cllrs Barr and Dean. + Clerk                                |
| • Finance and Budget Working Group                    | Cllrs Dean (Chair), Potts, Barr. + Clerk                    |
| • Highways Liaison                                    | Clerk.  |
| • Green Roads Working Group                           | Cllrs Barr (Chair), Watson, Robinson, Patterson, & Milburn. |

#### External Bodies:

- |   |                                     |
|---|-------------------------------------|
| • Cumbria Association of Local Councils (CALC)    |                                     |
| South Lakeland Association                        | Cllr Dean (reserve: Cllr Barr)      |
| Lake District Parishes Forum                      | Cllr Hoyle (reserve: Cllr Champion) |
| • High Furness Local Area Partnership (LAP)       | Cllr Dean (reserve: Cllr Barr)      |
| • High Furness Neighbourhood Forum (CCC)          | Cllr Champion (reserve: Cllr Hoyle) |
| • Coniston Water Association (LDNPA)              | Cllr Milburn                        |
| • Coniston and Crake Catchment Partnership        | Cllr Barr                           |
| • Green Roads Task and Finish Group               | Cllr Barr                           |
| • Illegal Use of Countryside by Motor Vehicles WG | Clerk                               |
| • Rusland Valley Informal Liaison Group           | Cllrs Barr and Robinson. + Clerk    |
| • Rusland Reading Room Committee                  | Cllr Robinson                       |
| • Finsthwaite and Lakeside Village Hall Committee | Cllr Champion                       |
| • Bouth Village Hall Committee                    | Cllr Dean                           |

## 056/13 Update on Issues and Actions from Last Meeting not covered on Agenda

- i) Community Plan (Clerk): Draft policies were still being developed. The Clerk hoped to circulate a draft Plan by end of May.
- ii) Library outreach service(Cllr Champion): This was ongoing with nothing to report at present.
- iii) Paths for Communities (Cllr Hoyle): A letter had been written to the Landing Howe gated community about access for the path, but no reply had yet been received. Cllr Barr had raised this Path in relation to the National Park's plans to create an access route along the west shore of Windermere, as it seemed sensible to combine forces. Cllr Hoyle and Champion would meet soon.

Cllrs Hoyle & Champion

## 057/13 Bouth Village Green & Playground – Annual Report

Mr Osborn was not present to provide his report. Cllr Dean confirmed that the Bouth Village Green Committee had held its AGM at which Mr Osborn had given his report. The Clerk would ask if Mr Osborn could attend the 10<sup>th</sup> June meeting.

Clerk

## 058/13 Comments from District and County Councillors

Cllr Barr congratulated Cllr Fletcher on his election as County Councillor for High Furness Ward (which now included Colton Parish). He was also Colton's District Councillor.

SLDC (Cllr Fletcher): Pilot projects had begun to extend recycling to plastic and cardboard. Cllr Barr asked Cllr Fletcher to chase the promised schedule of litter collection and road-sweeping.

Cllr Fletcher

CCC (Cllr Fletcher): Cllr Barr summarised Colton's current County-related issues for Cllr Fletcher, which mainly concerned Highways. The Clerk would update Cllr Fletcher on the detail.

Clerk

## 059/13 Finance Working Group Report and Recommendations

It was resolved to approve the following items:

- Accounts for 2012/13. Cllr Barr signed the accounts.
- Insurance cover for 2013/14.
- Clerk's salary review (520hrs/year @ NALC pay rate of £9.941/hr; annual increment in January)
- Spending of allocated funds on a replacement notice-board for Rusland. A quote was awaited.

The following items were noted:

- Internal audit: Scope and audit plan reviewed.
- Internal Audit conducted on 17<sup>th</sup> April: Report for FY12/13 and Plan for FY13/14 produced.
- Assets Register: Reviewed for FY 13/14

## 060/13 Accounts

It was resolved to sign Sections 1 & 2 of the Audit Return for 2012/13.

The following payments were noted:

- Cheque no. 000633 – HMRC – Clerk PAYE Jan-Mar 2013: **£258.47**
- Cheque no. 000634 – A.Lane, salary Jan-Mar 2012: **£1033.86**

It was resolved to approve following payments:

- Cheque no. 000635 – Community First – Insurance cover (Zurich): **£515.51**
- Cheque no. 000636 – NW Air Ambulance: **£50.00**
- Cheque no. 000637 – Bouth Village Hall – hire during FY12/13: **£45.00**
- Cheque no. 000638 – Rusland Reading Rooms – hire during FY 12/13: **£36.00**
- Cheque no. 000639 – CALC subscription for FY 13/14: **£202.00**
- Cheque no. 000640 – M.D. Hannafin & Sons Ltd. (Bouth Village Green hedge and fence, (paid for by grants and fund-raising efforts): **£2635.08**

It was approved that hire of Rusland Reading Rooms (£12) for HeartStart Training course, arranged by the Clerk on 15<sup>th</sup> April would be funded by the Council.

It was noted that the precept for 13/14 had now been paid via SLDC. Payment of the council tax grant was expected shortly.

Attendance at the 'Next Steps' CALC training course was approved for Cllr Hoyle and one other (to be decided). The budget allocation for FY 13/14 (£60) would cover costs.

## 061/13 Planning

The following responses to planning applications were decided:

- 7/2013/5153: Bracken Barn, Rusland: Conversion of existing barn to residence for local occupancy. **Resolution: No objection**, provided enduring local occupancy condition applied.
- 7/2013/5194: Kelvin Cottage, Bouth: Replacement dwelling. Concern was expressed by a member of the public about scale of development, access difficulties and possible encroachment on land owned by a neighbour. **Resolution: Objection** due to material considerations relating to overdevelopment of site, design, impact on neighbouring properties, access and parking space.

Clerk

The following responses to planning applications were noted:

- 7/2011/5676: Bridge End Farm, Penny Bridge. Extension to modern agricultural building to

cover yard and reduce dirty water runoff into river. *No objection.*

- T/2013/0046: High Stott Park House, High Stott Park: Fell 1 yew tree. TPO applies. *No objection.*

The following granting of planning permission was noted:

- 7/2013/5687: Thwaite Moss Farm, Rusland. Demolition and re-building of existing garage

The following planning application withdrawn was noted:

- 7/2013/5114 Field at Greenhead Farm, Colton: agricultural building

### 062/13 Highways and Rights of Way

- Lengthsman: It was agreed that the Clerk would go ahead with seeking the services of a temporary Lengthsman. Councillors did not raise any specific locations to be dealt with, but drain clearance and cutting back of vegetation at junctions were priorities.
- Highways: Cllr Milburn raised the problem of overhanging trees on the road between Lowick Bridge and Nibthwaite; the Clerk would visit the site and speak with Highways.

Clerk

### 063/13 Meetings

The following meeting reports were received:

- CALC Lake District Parishes Meeting, 29<sup>th</sup> April : Cllr Hoyle and the Clerk had attended. Cllr Barr had attended in his capacity as National Park member. Presentations were given on: Whole Valley Planning, Distinctive Area Approaches, and Lake District Partnership Plan priorities review. The Lake District National Park Partnership Plan was presented as the most important strategic plan for the Park. The meeting was supposed to be an opportunity for comment, but many parish representatives felt that the short meeting session was not sufficient for such an important Plan. CALC agreed to circulate the priorities and consult outside the meeting (deadline 10<sup>th</sup> June). The Clerk would check that this reached Councillors.
- High Furness LAP, 11<sup>th</sup> April. Cllr Barr had attended. Items covered included i) Sharing good practice - for example broadband, Colton Green Roads Pilot, Lengthsman programmes and funding, ii) Community-Led Planning, and iii) Kirby Moor Wind-farm proposals. The wind-farm company were to be invited to the next LAP meeting.
- YMCA Lakeside, open day on development proposals, 3<sup>rd</sup> May: Cllr Champion had attended. The plans appeared well-conceived and designed, and the development would be on the same foot-print. Construction depended on raising funds. The YMCA had worked closely with planners. The Centre was to be better linked to the local neighbourhood and would include new public paths and access to/from the jetty. The Cllr Champion had asked that the Council be informed of any likely impact from building work. The Clerk would send around the weblink with plan details.

Clerk

Clerk

### 064/13 Consultations

- SLDC – Homelessness Action Plan, by 20<sup>th</sup> May. This was felt to be an appropriate plan and it was decided that no response was required.

### 065/13 Correspondence

Receipt of the following correspondence was noted:

#### **CALC/NALC**

- Information on grants for Neighbourhood Planning
- Repeat survey on communication with local police
- Letter from the Police and Crime Commissioner to Parish Councils
- New office contact details for CALC
- PAYE: offer of group parishes price from local organisation for Payroll administration
- Cumbria in Bloom event information 2013
- CALC Circular for April
- Police and Crime Plan 2013-17
- CALC – new 'Parish Development Officer': Rachel Ashburner. Clerk responded with updated list of Councillors
- CALC Friday 'round-up' – training news.
- Invitation to complete survey on Localism Act and take-up of powers
- LDNPA Parish Forum – papers for meeting on 29<sup>th</sup> April
- CALC training information

#### **CCC**

- Copied to Colton PC - correspondence with Kankku on Colton Green Lanes repair
- Copied to Colton PC - press release from the Land Access & Recreation Assoc. (LARA)
- Correspondence with Highways on winter maintenance and possibility of snow plough attachment for Ickenthaite. Pending Agenda and July Highways meeting
- Cumbria Trading Standards Nominated Neighbour Scheme
- Response to ColtonPC's list of Highways defects

- 'Go Cumbria' Bus time-table Guide
- Emergency Road Closure notification – Greenodd junction for roundabout works weekend 20/21 April

#### **SLDC**

- Papers for Standards Committee, 9<sup>th</sup> April, for information
- Council Agenda for 26<sup>th</sup> March, for information
- Correspondence on litter-picking schedules – awaiting information
- South Lakeland District Council: Council Plan 2013-17 and Five Year Strategy 2010-2015 (2012/13 Review)
- High Furness LAP Agenda and papers 11<sup>th</sup> April, Lowick,
- South Lakeland Land Allocations. Consultation on alterations to development Plan
- SLDC Annual Report 12-13
- High Furness LAP – papers from meeting on 11<sup>th</sup> April
- SLDC Draft homelessness strategy consultation

#### **LDNPA**

- Windermere Speed limit – consultation on applications for exemptions (events). Consultation period only 15<sup>th</sup> March to 5<sup>th</sup> April (including Easter!)
- Lake District Parishes Forum meeting reminder, 29<sup>th</sup> April, Torver
- Submission of Allocations of Land and Minerals Safeguarding Areas Local Plans to Secretary of State
- Lake District Parish Update – Spring 2013
- Illegal off-road Working Group – agenda for 16<sup>th</sup> April and minutes of last meeting
- Consultation on temporary closure order and alternative route for 6 months at Crooks Farm, Bouth
- GoLakes Travel – information about bus services 'in your parish'. No bus service apparent.

#### **Government Depts and Agencies**

- AHVLA Veterinary Officer, contact information wrt to pig welfare at 'Field of Pigs', Finsthwaite

#### **Cumbria CVS and Action for Communities in Cumbria (ACT)**

- Spring training courses
- Notes from the Cumbria Community Tourism conference, 22<sup>nd</sup> March

#### **Other Correspondence**

- Morecambe Bay NHS Trust Health Care online survey.
- RWE Renewables – information day on new turbine proposals for Kirkby Moor, 20<sup>th</sup> April. Plus notices for notice-boards
- Torver PC – Agenda for 4<sup>th</sup> April
- Clerks and Councils Direct newsletter
- YMCA Lakeside – development plans. Invitation to open day May 3rd
- Friends of the Lake District- dry stone walling 'Grand Prix' events
- Cumbria Rural Housing Trust – self-build seminar, Penrith, 4<sup>th</sup>-12<sup>th</sup> May
- Blawith PC – agenda for meeting 29<sup>th</sup> April
- Correspondence with local resident, LDNPA, Police and EA over illegal off-roading at the Strands, Rusland Pool

#### **066/13 Date of Next Meeting**

The next meeting was confirmed as a Parish Council meeting on Monday 10<sup>th</sup> June in Colton Church Hall, 7.30 p.m.