



## Colton Parish Council

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The following are the minutes of the Colton Annual Parish Council meeting held on Tuesday 6<sup>th</sup> May 2014 in Bouth Village Hall at 8.00p.m., following the Annual Parish Open meeting.

**Members Present:** Cllr Barr (Chair) Cllr Champion Cllr Dean Cllr Hoyle Cllr Milburn Cllr Watson and Ms M Lane (Clerk)

**Also present:** Mr John Osborn (Chair, Bouth Village Green Committee)

### **059/14 Election of Chair for Council Year 2014/15**

Cllr Barr was elected Chair and signed the Declaration of Acceptance of Office.

**ACTION**

### **060/14 Appointment of Vice-Chair for Council Year 2014/15**

Cllr Champion was elected Vice-Chair and signed the Declaration of Acceptance of Office.

### **061/14 Apologies**

Cllr Robinson (holiday) Cllr Patterson (ill health) Cllr Potts (holiday)

### **062/14 Minutes of Last Meeting**

**It was resolved** that the Chair be authorised to sign the minutes of the Parish Council meeting held on Monday 24<sup>th</sup> March 2014 as a true record.

### **063/14 Declarations of Interest**

None

### **064/14 Requests for Dispensations**

None

### **065/14 Register of Members' Interests**

Councillors had reviewed their Register of Interest Forms; no changes were reported.

### **066/14 Public Participation**

Cllr Dean conveyed thanks from Mrs Cooper for the Council's remembrance of her husband, ex-Councillor Birkett Cooper.

### **067/14 Appointment of Representatives to Working Groups and Outside Bodies**

There were no changes to representations on working groups for the coming year:

#### Internal Working Groups:

- Affordable Housing Working Group Cllrs Potts (Chair), Barr, Dean. + Clerk
- Bouth Village Green & Playground Advisory Committee Cllr Dean
- Newsletter & Website Working Group Cllrs Potts (Chair), Barr, Patterson. + Clerk
- Community Plan Working Group Cllrs Champion, Barr, Hoyle. + Clerk
- Standards Working Group Cllrs Barr and Dean. + Clerk
- Finance and Budget Working Group Cllrs Dean (Chair), Potts, Barr. + Clerk
- Highways Liaison Clerk.
- Green Roads Working Group Cllrs Barr (Chair), Watson, Robinson, Patterson, & Milburn

#### External Bodies:

- Cumbria Association of Local Councils (CALC)
  - South Lakeland Association Cllr Dean (reserve: Cllr Barr)
  - Lake District Parishes Forum Cllr Hoyle (reserve: Cllr Champion)
- High Furness Local Area Partnership (LAP) Cllr Dean (reserve: Cllr Barr)
- High Furness Neighbourhood Forum (CCC) Cllr Champion (reserve: Cllr Hoyle)
- Coniston Water Association (LDNPA) Cllr Milburn
- Coniston and Crake Catchment Partnership Cllr Barr
- Green Roads Task and Finish Group Cllr Barr
- Illegal Use of Countryside by Motor Vehicles WG Clerk
- Rusland Valley Informal Liaison Group Cllrs Barr and Robinson. + Clerk
- Rusland Reading Room Committee Cllr Robinson
- Finsthwaite and Lakeside Village Hall Committee Cllr Champion
- Bouth Village Hall Committee Cllr Dean

#### 068/14 Update on Issues and Actions from Last Meeting not covered on Agenda

- i) Community Plan: A draft Plan had been circulated to the principal authorities and former Working Group members for comment by the end of April. Responses had been received from CALC, ACT, SLDC, Mr Dobson and Ms Baxter. The Clerk would circulate these to the Working Group.
- ii) Public Meeting about parking in Oxen Park: Letters had been drafted to invite the principal authorities and the Chairman had spoken to the Head of Planning at the National Park.

Clerk

#### 069/14 Bouth Village Green & Playground – Annual Report

Mr Osborn presented his Annual Report which had been given to the Bouth Village Green Committee AGM on 22<sup>nd</sup> April. A new electrical circuit had been installed for the christmas tree lights. The electricity suppliers now required payment of a standing charge fee of £62/yr; Mr Osborn and the Clerk would try find out whether there were any beneficial rates for community facilities.

Mr  
Osborn/  
Clerk

#### 070/14 Comments from District and County Councillors

None present.

#### 071/14 Finance Working Group Report and Recommendations

It was resolved to approve the following items:

- Accounts for 2013/14. Cllr Barr signed the accounts.
- Insurance cover for 2014/15 at £564.43. The Oxen Park defibrillator had been included.
- Clerk's salary for 2014/15: 520 hrs/year @ NALC pay rate of £10.198/hr.

The following items were noted:

- Internal Audit: Scope and audit plan reviewed.
- Internal Audit had been conducted on 28<sup>th</sup> April. The report for FY13/14 and Plan for FY14/15 had been produced and signed by the internal auditor.
- Assets Register review as at 31<sup>st</sup> March 2014.

#### 072/14 Accounts

It was resolved to sign Sections 1 & 2 of the Audit Return for FY 2013/14.

It was resolved to approve the following payments:

- Cheque no. 000687: CALC Clerk's Forum meeting: **£5.00**
- Cheque no. 000688: CALC subscription for 14/15: **£207.00**
- Cheque no. 000689: Diane Malley, PAYE services for 14/15: **£48.00**
- Cheque no. 000690: Community First, Insurance for 14/15: **£564.43**

The following payments were noted:

- Cheque no. 000686: A.Workman, Lengthsman: work during March: £221.00
- Cheque no. 000673: Previously approved payment to Community Heartbeat Trust of £2125 – actual cost was **£1775** (VAT not applicable).

The following receipts were noted:

- HMRC VAT repayment for FY 12/13: **£630.25**
- SLDC Precept for FY 14/15: **£10,986.04**
- SLDC Council Tax Support Grant: **£285.71**

#### 073/14 General Power of Competence

**It was confirmed** that the Council continued to meet the necessary criteria for the General Power of Competence qualification.

#### 074/14 Planning

The following planning applications were discussed and resolved:

- 7/2014/5156 Charcoal House, Nibthwaite: Use of ancillary accommodation as holiday let (retrospective). **Resolution: No objection** as long as deemed unsuitable for local occupancy.
- 7/2014/5226 Lands End Farm, Rusland: New vehicular access, driveway, single garage and car-port, turning head. New entrance, rear porch and replacement bay window. **Resolution: No objection** as long as County Highways had no objection to the new roadway entrance.

Clerk

Clerk

The following responses to planning applications were noted:

- 7/2014/5109 Boater's Restaurant (Lakeside Hotel): 2-storey extension. *No objection.*
- 7/2013/5660 Cinder Hill, Rusland: Double garage & extension of domestic curtilage. *No objection.*

The following planning permissions granted were noted:

- 7/2014/5040: Lakeside Hotel, Lakeside: Erection of building to house biomass boiler
- 7/2014/5013: Charley Crag Farmhouse, Finsthwaite: Extension of garden room to form utility room
- 7/2014/5092: Rowany, Woodland Close, Lakeside: Demolition of existing flat roofed store & car port, erection of two single storey extensions

The following Notice of Intention was noted:

-7/2014/5211: Townley Wood, Rusland: Shipping container (as wood store)

#### 075/14 Invitation to Nominate a Second Member for South Lakeland to the LDNPA

No nomination was made.

#### 076/14 Meetings

The following meeting reports were received:

i) High Furness LAP: Cllr Dean had attended. There was very little new to report. The main topics were: a) Cumbria Police: the crime rate remained very low. b) Broadband update: Mike Postle (Broadband Champion) urged more businesses to register. c) LAP Conference (already reported), and d) Resilience Planning: Cllr Champion's community resilience plan and leaflet were presented.

ii) Coniston Water Association: Cllr Milburn had attended. Two main topics were a) encouragement for swimmers to wear high visibility caps, and b) the need to properly secure boats to their moorings

The forthcoming CALC Lake District Parishes meeting on 12<sup>th</sup> May was noted; Cllr Hoyle would attend for the Council and Cllr Barr would attend as an LDNPA member.

#### 077/14 Consultations

- SLDC – Local Lettings and Local Connection Policy update: The Council approved in principle but asked that lettings should be staggered, with local parish being asked first, followed by surrounding parishes and the LAP if there was no take-up locally. The Clerk would respond
- Kirby Moor Wind-Farm: There was to be a stakeholders' meeting on 9<sup>th</sup> May at Grizebeck; Cllrs Barr and Dean would attend.
- Rural Services Network – 'Rural Sounding Board': It was agreed that Cllr Hoyle would be the nominated respondent to questionnaires and opinion. He would circulate questions as appropriate.

Clerk

Cllr Hoyle

#### 078/14 Correspondence

Receipt of the following correspondence was noted:

##### **CALC/NALC**

- External Audit consultation - Audit and Accountability Act 2014 sets a new audit framework for smaller authorities
- Playground inspections – possible RoSPA course at Cockermouth in May
- NALC Policy Review Survey 2014
- CALC Circular for April
- Minutes of Lake District Parishes meeting, October 2013,
- Letter concerning membership of the LDNPA, and invitation for Councils to nominate a second Parish Member for South Lakeland
- Copy of presentation on proposal to control second homes – made at SLDA meeting, 6<sup>th</sup> March
- NALC New Model Financial Regulations
- Papers concerning nomination of additional member of the National Park for South Lakeland

##### **CCC**

- Temporary Road Closure notice, U5211 Bessie Bank Lane
- Request for PCs to notify County if they own a Speed Indicating Device
- High Furness Neighbourhood Forum – notes from meeting 27<sup>th</sup> feb
- Temporary Road Closures in South Lakeland – during 4 months from 1<sup>st</sup> May

##### **SLDC**

- Locally Important Projects – invitation to bid. By 7<sup>th</sup> May.
- Standards Committee papers for 15<sup>th</sup> April
- Local Lettings Policy Review consultation – by 2<sup>nd</sup> May
- Invitation to suggest topics for the Overview and Scrutiny Committee
- Agenda for SLDC Council meeting, 27<sup>th</sup> March, for information

##### **High Furness LAP**

- Agenda for LAP meeting 9<sup>th</sup> April and minutes of last meeting
- Notes from meeting 9<sup>th</sup> April and link to LAP Conference reports

##### **LDNPA**

- Lake District Partnership meeting 'Digest'
- Coniston Water Association Meeting Agenda for 1<sup>st</sup> April
- Lake District Parish Update, Spring 2014

##### **Government Depts and Agencies**

- Office for Nuclear Development: Public meeting on radioactive waste management, 30<sup>th</sup> April, Workington
- Highways Agency – invitation to comment following completion of Greenodd roundabout.

- Forestry Commission: Amendment to Grizedale management plan in the light of outbreaks of Phytophthora Ramorum disease.

#### **Cumbria CVS and Action for Communities in Cumbria (ACT)**

- Newsletters April

#### **Other Correspondence**

- Police Commissioner – on-line meetings about rural crime
- Notification of cycle sportive event, 13<sup>th</sup> July
- Rural Services Network – invitation to join 'sounding board' consultation process
- Kirkby Moor Wind Farm – information event for stakeholders (Fri 9<sup>th</sup> May, 2-4pm Grizebeck), and public information events
- Police and Crime Commissioner's Community Fund
- Society of Ancient Buildings – HLF Project – training for volunteers maintaining places of worship.
- Cumbria Rural Citizens Advice Bureau – request for funding.
- Clerks and Councils Direct: March newsletter

#### **079/14 Date of Next Meeting**

The next meeting was confirmed as a Parish Council meeting on Monday 9<sup>th</sup> June in Colton Church Hall, 7.30 p.m.