



Colton Parish Council

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Clerk: Ms Mandy Lane
 Lilac Cottage
 Oxen Park
 Ulverston LA12 8HG

The following are the minutes of the Colton Parish Council meeting held on Monday 24th October 2016 in Bouth Village Hall at 7pm

Members Present: Cllr Barr (Chair) Cllr Dean Cllr Hoyle Cllr Milburn Cllr Oates Cllr Patterson Cllr Watson Ms M Lane (Clerk)

Also present: Karen Birch (Incoming Clerk) and 7 members of the Public

133/16 Apologies Cllr Champion (family illness) PCSO Paul Harris (report sent)	ACTION
134/16 Minutes of Last Meeting It was resolved that the Chair be authorised to sign the minutes of the Parish Council meeting held on <u>Monday 5th September 2016</u> as a true record.	
135/16 Declarations of Interest None	
136/16 Requests for Dispensations None	
137/16 Public Participation <p>Sir Martin Holdgate, Chairman, John Strutt Conservation Foundation (JSCF), presented plans for the restoration through 're-wetting' of Hulleter Moss, part of the Rusland Mosses Site of Special Scientific Interest, and bought by the Foundation earlier in the year. The restoration process would be almost identical to that for Hay Bridge Moss: a perimeter bund, construction of shallow peat banks to retain water, some tree removal, but also some planting of alder and willow. It was explained that only the construction of the bund required planning permission.</p> <p>Risk of flooding of surrounding farmland and possibly properties in the Rusland Valley was a strong concern for many local residents. A flood risk assessment (FRA), circulated prior to the meeting, had concluded that the likely impact of the scheme on flood risk would be minimal. The Rusland Valley Mosses Liaison Group had also circulated some concerns about the scope and claims of the FRA and the fact that key hydrological data had not been included.</p> <p>The Chairman thanked Sir Martin for his presentation. The application would be made during the next month. As with all planning applications, the Parish Council would then have the opportunity to make a formal response. It was agreed that the Clerk would liaise with the JSCF and the Rusland Valley Mosses liaison group to arrange a site visit.</p> <p><u>Police Report:</u> The only reports in the area since the last meeting had been an attempted burglary in Spark Bridge and some suspected poacher activity in Rusland.</p>	Clerk
138/16 Co-option of Councillor for Central Ward It was resolved that Natalie Bibby (Crosslands Barn, Rusland) be co-opted as Councillor for Central Ward. (Nominated by: Cllr Hoyle. Seconded by: Cllr Patterson. Unanimous vote.)	
139/16 Update on Issues and Actions from Last Meeting <ul style="list-style-type: none"> • <u>Bouth Village Green repairs</u> (Cllr Dean): A meeting had been arranged for early November to discuss the way forward for repairs. A Health and Safety policy for the Green had been updated and would be finalised at this meeting. • <u>Police and Crime Commissioner's Community Fund:</u> Cllr Patterson reported that the application by Colton and Satterthwaite Parish Councils to this fund to tackle rural crime had been successful. 80% of the grant had been received into the Colton PC account, with the remainder to be forwarded on completion of the project. It was agreed that Cllr Patterson would lead the project. An initial meeting would be held during November. • <u>Penny Bridge Estates woodland management visit:</u> There would be a site visit on 2nd November at 10am at Ireland Moss. He asked Councillors to let him know who would be attending. 	All Cllrs
140/16 Appointment of New Clerk On recommendation from the interview panel, it was resolved to appoint Karen Birch as Colton Parish Council Clerk, from 1 st December 2016, at a starting salary of <u>£9.647/hr (SCP19)</u> .	
141/16 Comments from District and County Councillors Cllr Fletcher was not present, gave no apologies nor any brief.	

<p>142/16 Planning</p> <p>Cllr Barr explained that he had resigned from the National Park for health reasons and, as he was no longer a member of the Development Control Committee, was now able to take part in discussions about planning applications.</p> <p><u>The following planning applications were discussed and responses agreed:</u></p> <ul style="list-style-type: none"> – 7/2016/5664: Rocky Bank, Lakeside: Single storey extension to provide new kitchen, enlarged existing dining room and master bedroom. Resolution: Neutral <p><u>The following responses to planning applications by the Clerk were noted:</u></p> <ul style="list-style-type: none"> – 7/2016/5489: Tottlebank Farm, Greenodd: To roof existing cattle feeding area. <i>Neutral</i> – 7/2016/5503: Colton Farm, Colton: Erection of sheep and cattle building. <i>Neutral</i> – 7/2016/5527: Hill Top, Penny Bridge: Single storey extension and change of use of agricultural land to domestic curtilage. <i>Neutral</i> – 7/2016/5609: Kirkthwaite Cottage, Oxen Park. Minor material amendment to 7/2016/5208 relating to roof height, width of extension and porch roof. <i>Support (as for original plans)</i> – 7/2016/5190: Land off Colton Hill, Spark Bridge: Building for storage of equipment and processing of timber. <i>Neutral provided no business use, visiting public or bulk transport of wood from site.</i> – 7/2016/5592: Boaters Restaurant (Lakeside Hotel), Lakeside: Extension for storage space and office accommodation. <i>Neutral</i> <p><u>The following planning permissions granted were noted:</u></p> <ul style="list-style-type: none"> – 7/2016/5489:Tottlebank Farm, Greenodd: Roof cattle feeding area (<i>Parish Council: Neutral</i>) – 7/2014/5727: Land at Hill Top, Penny Bridge: Temporary change of use of woodland to BMX facility, BMX jumps and club hut for 3 years (to 30/9/2019). (<i>Parish Council: Support</i>) – 7/2016/5503: Colton Farm, Colton: Sheep & cattle building. (<i>Parish Council: Neutral</i>) – 7/2016/5190: Land off Colton Hill, Spark Bridge: Building for storage of equipment and processing of timber. (<i>Parish Council: Neutral with conditions. Approved under Notice of Intention (Agriculture)</i>) <p><u>The following application for lawful development certificate was noted:</u></p> <ul style="list-style-type: none"> – 7/2016/5614: Black Beck Caravan Site, Bouth: Siting of holiday caravans on Touring Area 1 ('Bluebell'). (<i>Parish Council: Reported anomaly relating to the number of caravans.</i>) 	
<p>143/16 SLDC Application for Premises Licence</p> <p>An application for extension to the premises licence had been noted for the Swan Hotel, Newby Bridge, to add permission for the serving of refreshment outdoors as well as indoors until 5am. Since the existing licence already allowed serving of alcohol on and off the premises until the same hour, it was not felt that the extension would cause further problems for nearby residents. It was noted that the application also included a commitments to monitor noise and take any appropriate action to reduce nuisance. No response was thought necessary.</p>	
<p>144/16 Highways and Lengthsman</p> <p>i) <u>Road surface and drainage:</u> The local Highways team had been out to look at the flooding across the C5022, near Hulleter Farm and would investigate the culverts.</p> <p>ii) <u>Traffic Management and Road Safety:</u> a) A new signpost at the turn to Rusland Church had finally been installed; this had been funded from County Cllr Fletcher's allocation, for which the Council thanked him. b) There was still no progress on road markings; the Clerk would ask again. c) Cllr Oates asked about the possibility of reducing the speed limit through Lakeside to 20mph. It was very dangerous for pedestrians and an increasing number of tourists were walking from the railway at Newby Bridge up to the Lakeside Steamer jetty. County were unlikely to agree to 20mph. Cllr Barr would speak to the National Park to see if the initiative to create a footpath could be resurrected.</p> <p>iii) <u>Lengthsman:</u> Mr Workman had been clearing drains on Corker Lane, Finsthwaite and Thwaite Head. Cllr Milburn requested a visit to Bletherbarrow Lane, Nibthwaite.</p> <p>Mr Roderick Smith expressed again his dismay at the lack of action from County Highways. The Clerk was currently working with the Local Area Partnerships to try to improve communications. She would research options for best ways forward.</p>	<p>Clerk</p> <p>Cllr Barr</p> <p>Clerk</p> <p>Clerk</p>
<p>145/16 Accounts</p> <p>It was resolved to approve completion of amended Audit Return for year-end March 2016</p> <p>It was resolved to approve and sign the bank reconciliation to end Sept 2016</p> <p><u>The insurance claim</u> for damage to a Colton resident's car (estimate £150+VAT) had been refused, as the Council were deemed not to have been negligent. It was resolved that the Council make a goodwill payment for the work (£150+VAT), subject to a copy of the receipt.</p> <p>It was resolved to approve in principle the purchase of computer & software for new Clerk, subject to recommendations by the Finance Working Group.</p>	

<p>It was resolved to approve the following payments:</p> <ul style="list-style-type: none"> – Cheque no. 000823: CALC – Accreditation Fee for Local Council Awards Scheme: £50.00 – Cheque no. 000824: CALC – Clerk’s Forum, June 2016: £5.00 – Cheque no. 000825: BDO Auditors, Audit fee for year end March 2016: £156.00 – Cheque no. 000826: X2Connect Ltd., Glazing kit and glass for Oxen Park phone box: £24.00 – Cheque no. 000827: A.Lane, office supplies & refreshments for course: £40.29 – Cheque no. 000828: Information Commissioner: DPA Registration for 2016/17: £35.00 <p><u>The following payments were noted:</u></p> <ul style="list-style-type: none"> – Cheque no. 000820: A. Lane, Clerk, Salary Q2 16/17 (including back-pay): £1223.84 – Cheque no. 000821: HMRC PAYE Q2 16/17: £306.00 – Cheque no. 000822: A. Workman, September working: £126.00 – Cheque no. 000817: Grant to Oxen Park Reading Room: £200.00 – Cheque no. 000818: Grant to Finsthwaite Village Hall: £300.00 – Cheque no. 000819: Grant to Rusland Reading Room: £210.00 <p><u>The following receipt was noted:</u></p> <ul style="list-style-type: none"> – Police and Crime Commissioner grant towards rural crime: £6259.20 (80% of total grant) 	
<p>146/16 Community Plan Action Plan Update</p> <p>i) <u>Local Economy</u>: It was agreed that Cllr Oates would become portfolio-holder for the Local Economy. He would speak to Chris Potts, former Councillor, for an update.</p> <p>ii) <u>Landscape</u>: Cllr Champion was not present; this was deferred until the next meeting.</p> <p>iii) <u>Communities</u>: Cllr Hoyle and the Clerk were still to meet to work on further registration of Community Assets</p> <p>iv) <u>Housing</u>: Cllr Dean would work on the housing database shortly.</p> <p>v) <u>Highways</u>: Cllr Barr had prepared an article for the newsletter to encourage residents to clear drains of surface debris and to encourage reporting of road safety issues.</p> <p>vi) <u>Energy and Sustainability</u>: It was agreed that the newly co-opted Councillor, Natalie Bibby, would join Cllr Patterson in holding responsibility for this topic; they would arrange to meet.</p>	<p>Cllr Oates Cllr Champion Cllr Hoyle/ Clerk Cllr Dean Cllr Patterson</p>
<p>147/16 Meetings</p> <p><u>The following meeting reports were received:</u></p> <ul style="list-style-type: none"> • <u>High Furness LAP</u> (Cllr Hoyle): The 3 main items discussed were: i) LDNPA Infrastructure survey (as part of the Local Plan Review), ii) County Highways: would be asking parishes to help with mapping drains and gulleys, iii) Rural crime: parishes expressed concern about the lack of policing in rural areas; a LAP-wide meeting might be arranged on this topic. <p><u>Attendance to the following meetings was approved:</u></p> <ul style="list-style-type: none"> • <u>National Grid North-west Coast Connections</u> meeting, 27th Oct. Cllr Oates would attend. • <u>CALC Lake District Parishes Forum</u>, 7th November Cllr Champion would attend. 	<p>Cllr Oates Cllr Champion</p>
<p>148/16 Consultations</p> <p><u>The following new consultations were noted and procedure for responding agreed:</u></p> <ul style="list-style-type: none"> • <u>LDNPA Local Plan review</u>: A deadline of 5th December had been given for responding to information currently on the National Park’s webpage on the Local Plan. It wasn’t particularly clear what was required here. The Clerk urged the Council to nominate a Councillor to be responsible for following the Review process. Cllr Hoyle would consider whether he might take on this role. • <u>LDNPA Infrastructure Survey</u>: The Clerk had made a workable version of this survey for circulation to Councillors for comment. • <u>LDNP Partnership</u>: CALC had asked for parishes to comment on what benefits the Partnership had brought to them. The Clerk would circulate this request again for comment before the next Parish Forum meeting on 7th November. <p><u>The following consultation responses were noted:</u></p> <ul style="list-style-type: none"> • <u>LDNPA Housing Supplementary Planning Document</u>: Cllr Dean had responded to the Clerk on the proposed amendments which accommodated new government guidelines. 	<p>Cllr Hoyle Clerk Clerk</p>
<p>149/16 Correspondence</p> <p><u>Receipt of the following correspondence was noted:</u></p> <ul style="list-style-type: none"> • Cumbria Local Enterprise Partnership Annual Report • South Lakeland District Association – Reports from representatives for meeting 8th Sept • NALC Legal Topic Note 59 on the right to be consulted on planning applications • Reminder about submitting any nominations for the CALC Executive Committee. • LDNPA Parish Forum meeting notification, 10th October. Invitation to comment on the LDNPA Partnership Plan and its relevance to Parishes. Meeting subsequently re-scheduled for 7th November • Creating emergency Plans for Parishes – information and support 	

- Neighbourhood Planning Bill – proposed changes to help build more homes
- CALC Circular Sept 2016
- CALC Constitution amendments
- Clerk's Forum meeting 18th October, Witherslack, plus notes from last meeting
- Councillor Commission meeting (De-Montfort University study) –4th Oct, Penrith
- Via CALC – 'Active Cumbria' – invitation to meeting 4th Nov, Low Wood Bay Hotel, Windermere.
- CALC AGM – invitation to attend (and receive LCAS award), 4th Nov Kendal. Respond by Friday 28th October.
- NALC and CALC website login instructions
- Calc South Lakeland District Association. Agenda for 24th November and minutes of last meeting
- CALC Circular for October

CCC

- Enquiry about a County Parish Charter. County says waiting for CALC... CALC will discuss with County.
- Response from Colton PC to Broadband consultation made by Mike Postle (Broadband Champion)
- Cumbria Minerals and Waste Local Plan (outwith National Park) submission
- South Lakeland Flood Factsheet, Sept 2016
- Road closure and diversion deliberations, C5022, Oxen Park.
- South Lakeland Flood Factsheet, Oct 2016

SLDC

- Parish Remuneration Panel – invitation to send in any items for consideration.
- ColtonPC's submission on the SLDC draft Parish Charter.
- For info: Council meeting Agenda 22nd Sept
- For info: Standards Committee meeting agenda 20th Sept.
- Vacancy on SLDC Independent Remuneration Review Panel
- Notification about consultation meetings on proposed constituency boundary changes.
- SLDC Keep Britain Tidy campaign – invitation to PCs to nominate areas for posters and campaigns. Clerk nominated C5024 Tollbar to Tottlebank.

High Furness LAP

- HF LAP meeting, 19th October, Rusland (Colton PC hosting). Request for Agenda items
- Agenda for HF LAP meeting, 19th October

LDNPA

- Local Plan Review: Questionnaire survey on parish infrastructure.
- Consultation on update of Housing Provision Supplementary Planning Document, by 21st October
- Rights of Way closures for Grizedale Stages Rally, 26th Nov
- LDNP Parish Forum, Monday 10th October, invitation to submit items for agenda.
- LDNP Partnership: request for comments about representation for parishes.
- Parish Infrastructure Survey – request to complete
- South Distinctive Area event, 29th September - Agenda
- Request for information about First Responders and Defibrillators in Parishes
- Event notification: Lakes in a Day run 9th October
- Temporary prohibition of traffic order for Grizedale Stages Rally, 26/11/16 & Malcolm Wilson Rally 11/3/17
- Coniston Records Week for 2017: 30th October to 3rd November. Invitation to express concerns before 20th Oct.

Government Departments and Agencies

- EA – National Flood Forum Newsletter
- National Grid: North-west Coast Connections. Invitation to attend workshop concerning route of power lines, Ulverston, 17th October. Subsequently cancelled.
- EA – News update from Catchment Direction, Kent and Leven
- National Grid – press release and re-scheduling of PC meetings for 26th October.

Other Correspondence

- Blawith PC – Agenda for 5th Sept and minutes of last meeting
- Coniston and Crake Catchment Partnership – Audience Development Plan
- Cumbria Action for Sustainability – Green Build Festival, 19-25 Sept
- United Utilities: Windermere Catchment Strategy – open day 13th Sept, Bowness. Laying of sewer along the A592
- Police and Crime Commissioner – successful application for grant
- Mr Brett – Further enquiry about potential of his land for housing at Spark Bridge
- NHS Cumbria: Public consultation about midwifery unit at Westmorland General Hospital
- Highways England: notification of road closures on A590
- Blawith PC – Agenda for 10th October and minutes of last meeting
- National Trust – Fell Foot – invitation to drop-in afternoon, Weds 2nd Nov 3.30-5.30
- Friends of the Lake District; Rusland Fell Care Day, 3rd Nov
- Cumbria CVS Mindfulness for Wellbeing course for flood victims, Kendal.

150/16 Date of Next Meeting

The next meeting was confirmed as a Parish Council meeting on Monday 5th December in Rusland Reading Rooms, 7pm