

Clerk: Karen Birch
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**Colton
 Parish
 Council**

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The following are the minutes of the Colton Parish Council meeting held on Monday 17th July 2017 in Rusland Reading Rooms at 7pm.

Members Present: Cllr Dean, Cllr Hoyle, Cllr Oates, Cllr Milburn, Cllr Watson (arrived 7.15), Cllr Brown, K. Birch (Clerk)

Also present: 3 members of the public; Graham Jarvis, Mr & Mrs Fox

	ACTION
089/17 Apologies PCSO Harris (non-work day), Cllr Matt Brereton (At Coniston PC meeting)	
090/17 Minutes of Last Meeting It was resolved that the Chair be authorised to sign the minutes of the Parish Council meeting held on <u>Monday 5th June 2017</u> as a true record.	
091/17 Declarations of Interest Cllr Milburn has an interest in Bethacar Moor as he is a tenant of the commoner requesting changes to the register	
092/17 Requests for Dispensations None	
093/17 Public Participation <ul style="list-style-type: none"> • Police report received – 17th Jun Minor RTC at Hall Park, 22nd June Burglary at Oxen Park, police have suspect and enquiries are on-going, 30th June Poacher watch operation. • Letter read out by Clerk from Mr & Mrs Fox, Townend, Nibthwaite, as requested. Letter concerns Parish Councils investigation into a request for confirmation over planning regulations from a local resident. Outcome of planning request was that Mr & Mrs Fox are complying with regulations. Cllr Dean justified Colton PC's actions. 	
094/17 Update on Issues and Actions from Last Meeting <ul style="list-style-type: none"> • ACV for woodlands, Cllr Hoyle – Assets of Community Value are a way of local councils being able to help protect the future of buildings and land that are vital to the community. Colton PC has already had accepted an ACV for Rusland Reading Rooms and Manor House, Oxen Park. The documents for Stoney Hazel Wood, Rusland have now been created. If accepted this will last for 5 years. Clerk to submit the application to LDNP • Local Council Review Subscription – Clerk explained the magazine contained national information for Parish Councils. It was decided not to subscribe and to use online resources instead. 	Clerk
095/17 Comments from District and County Councillors Not present and no report received.	
096/17 Councillor Vacancy <u>It was resolved to co-opt Graham Jarvis</u> as Councillor for East Ward. All were in favour. Declaration of office signed by Graham Jarvis Cllr Jarvis joined other Cllr's in the meeting. <u>It was resolved to accept</u> the resignation of Cllr Oates with effect from 31 st August 2017. Clerk to notify SLDC	Clerk
096/17 Planning <u>It was report under 093/17 the request for clarification of planning</u> for Townend, High Nibthwaite <u>The following Notice of proposal to commons register was discussed</u> - Bethacar Moor, Coniston, entry 47 & 48. – Cllr Milburn investigated and reported back to the meeting that the issue was an administrative error from over 30 years ago. Cllr had no concerns and no response is needed. <u>The CA10 application for Bethacar Moor Entry 12 was discussed</u> – Cllr Milburn reported that this too was connected to the administrative error. Cllr had no concerns and no response is needed.	

<p><u>The following applications were discussed:</u> 7/2017/5397 Arklid Great Wood, Nibthwaite; Airwave dish antenna 0.6m diameter at 14.2m. Neutral, Cllr Brown proposed, Cllr Dean seconded, all in favour. 7/2017/5325 Great Knott Wood, Lakeside. Improve existing road access arrangement. Neutral, Cllr Oates proposed, Cllr Hoyle seconded, all in favour. 7/2017/5388 2 Danes How, Rusland; Garage and workshop. Support, Cllr Hoyle proposed, Cllr Watson seconded, all in favour</p> <p><u>The following planning application submission was noted:</u> 7/2017/5334 – Buck Yeats Coach House, infilling of historic quarry to form garden, Neutral response.</p> <p><u>To following planning application decisions were noted:</u> 7/2017/5006; Proposal to construct a perimeter bund around Hulleter Moss and two new water course Approved with Conditions (Colton PC objected) 7/2017/5250; Change of use of agricultural land to residential curtilage, primarily for parking - Approved with Conditions (Colton PC supported) T/2017/0064; Crown lift trees at the lake edge to a height of 4m. Coppice trees within 2m – Refused (Colton PC objected) 7/2017/5164; Proposed garages, Haycote, Lowick Bridge – Approved (Colton PC neutral) 7/2017/5110; Jetty replacements, Lakeside Hotel, Newby Bridge – Approved (Colton PC neutral)</p>	
<p>097/17 Highways and Lengthsman</p> <p><u>It was resolved to approve the lengthsman's contract from 1st Aug 2017 – 31st July 2018. Rate of pay and number of hours remain unchanged. Contract to be sent for signing.</u></p> <p><u>It was discussed and resolved to approve Cllr Brown to take over as Highways Liaison councillor. Cllr Brown requested schedule of works to go with timesheets for her to oversee. Cllr Oates to arrange handover with Cllr Brown and lengthsman.</u></p> <p><u>A report was received on the following highways issues</u> Cllr Oates</p> <ul style="list-style-type: none"> • Traffic Management – Clerk updated on issues raised by Mr Hool from Collinpit Farm with regards speed of vehicles passing their property and the lack of signage for farm animals. Clerk reported that Highways would move signs from Hulleter but would not pay the cost. Cllr Watson to see if Mr Hool would pay the cost. Clerk to check with Highways re who has permission to move signs. • It was noted that generally issues reported via the Highways Hotline were being actioned. It was also noted that the website was the preferred method of reporting although a telephone system was also in operation. • Gate at Oxen Park – A broken gate had been reported to the council earlier in the month. LDNPA were contacted but unable to fund repair due to it not falling under their jurisdiction. Since then the Trail Riders Association have offered to pay the cost. • Lakeside path – Cllr Oates reported that there had been no progress on this due to an objection by a land owner. 	<p>Clerk</p> <p>Cllr Watson Clerk</p>
<p>098/17 Accounts</p> <p><u>The following payments were noted:</u> 000880 – Archie Workman, June hours - £294.00 000881 – K. Birch Q1 wages - £1077.90 000882 – HRMC, Q1 PAYE - £269.40</p> <p><u>It was noted that there were changes to the signatories on the Colton Parish Council bank account - Cllr Hoyle & Cllr Oates added, resigned Cllr Champion and Cllr Barr removed</u></p> <p><u>It was resolved to approve the change to the authorised signatories in the current mandate on Colton Parish Council bank account</u> Cllr Oates to be removed following resignation. All Cllr's were in favour of adding Cllr Jarvis as signatory. Clerk to obtain forms; to be completed and taken to bank by Cllr Jarvis.</p> <p><u>It was resolved to approve the clerks wage increase from £9.999 to £10.09 in line with NJC increases from April 2017. Clerk to inform PAYE</u></p> <p><u>It was discussed and approved that the policy for awarding grants to the community should be advertised as follows. Small grants are available for a variety of community projects where they fall in line with areas identified under the community plan. This will enable 2 existing amounts of grant money to be administered as one. Closing date for applications 30th September to be considered at meeting 16th October. Forms to be obtained through clerk. Posters to be created for noticeboards.</u></p>	<p>Clerk</p> <p>Cllr Jarvis</p> <p>Clerk</p> <p>Clerk</p>

<p>The following grant payment was noted and approved to spend as detailed Financial transparency act £600 to create new website. Project work to be given to Clerk in addition to regular hours. Work to be started end of September at earliest with completion date of end of 2017. Cllr Brown to support the project.</p> <p><u>It was resolved to approve</u> the addition of 2 x surveillance cameras onto Colton PC insurance – Cost £27.72 per year. Clerk to add once cameras in place</p> <p><u>The Allowances, Salaries and contractor payments for FY17/18 were approved</u></p>	Clerk
<p>099/17 Meetings</p> <p><u>Reports were received from meetings attended as follows:</u></p> <ul style="list-style-type: none"> • Cumbria Association of local Councils South Lakeland district 15th June – Cllr Dean SLDC hosted and concerned mainly housing and industry planning. There were details of support for community lead projects with 50:50 funding. There were details of funding from central government. Association of businesses – routine meeting with nothing to report of relevance to our parish. • Flood resilience meeting, Windermere – 12th July – Cllr Oates – All options discussed have been pulled together and plotted onto Google map. Councillors have been asked to look at this and comment as required. It is anticipated to be 2019 before any specific actions are undertaken. <p><u>Attendance at the following meeting was considered not necessary</u> - Investing parish funds – 3rd October 1-4.30 Penrith</p> <p><u>It was resolved not to submit feedback</u> on the National Grid's proposed pylons, but instead to support neighbouring councils where appropriate.</p>	
<p>100/17 Consultations</p> <p><u>It was resolved to respond to</u> CALC members survey as follows. Clerk to fill in relevant section. Cllr Hoyle to complete council section as a summary of Cllr opinions.</p>	Cllr Hoyle Clerk
<p>101/17 Correspondence</p> <ul style="list-style-type: none"> • Inclusion in Crake website – Cllr Brown reported that after researching the benefits of the website it was thought that the new Colton PC website which is to be completed by the end of the year and the Colton Community link would mean inclusion in Crake website no longer necessary. Clerk to inform Crake Website of decision • Distribution of ACT Household and emergency planning leaflets – It was decided that these should go out with the next Colton PC newsletter. Clerk to check how many needed and order • Discussion on Colton Community Link – Cllr Hoyle proposed that Colton PC should develop a Community Link online. This would provide both the council and other organisations with the means of sharing information (e.g. events, road closures, planning applications). Cllr Hoyle to collate e-mail addresses in the first instance and then hand over administration to a volunteer. 	Clerk Clerk Cllr Hoyle
<p>Correspondence list</p> <p>CALC/NALC</p> <ul style="list-style-type: none"> • CALC June circular • Invite to flood risk management group • Community led housing fund <p>CCC</p> <ul style="list-style-type: none"> • Queens award for voluntary services • Future flood risk management • Notice of change to commons register CL189 entry 47&48 • Commons application for change of land ownership CL189 entry 12 <p>SLDC</p> <ul style="list-style-type: none"> • Extension for consultation submission – Windermere Lake Action Plan • Notification of consultation re planning outside the National Park Deadline 17/7 • Car parking consultation posters for distribution <p>LDNPA</p> <ul style="list-style-type: none"> • Planning Decisions – none for Colton • Licensing list – None for Colton • Planning decisions – 3 for Colton • Planning decisions – none for Colton • Planning decisions – none for Colton • Planning decisions – none for Colton • Planning decisions – 2 notices for Colton 	

Cumbria ACT / CVS

- ACT summer newsletter

Other Correspondence

- Rural Services Network – Weekly Digest
- Rural Services Hinterland
- Friends of the Lake District manifesto
- Rural Services Network – Funding opportunities
- Rural Services Network – Weekly Digest
- Rural Services Network – Hinterland
- Oxen Park update – Colin Barr
- South Cumbria Rivers Trust – Coniston & Crake project
- Rural Services Network – Weekly digest
- Rural services Hinterland
- Rural Services residents questionnaire
- Rural Services Hinterland
- Rural services Network – transport – None relevant
- Rural Services Network – Weekly Digest
- Rural Services Hinterland
- Rural Services Network – Weekly Digest
- Rural Services Network – Weekly Digest

102/17 Date of Next Meeting

The next meeting was confirmed as a Parish Council meeting on Monday 11th September, Finsthwaite Village Hall, 7pm.