



Colton Parish Council

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The following are the minutes of the Colton Parish Council meeting held on Monday 27th March 2017 in Finsthwaite Village Hall at 7pm

Members Present: Cllr Barr (Chair), Cllr Champion (Vice Chair), Cllr Dean, Cllr Hoyle, Cllr Watson, Cllr Oates, K Birch (Clerk),

Also present: Members of the public; Mr Workman (Lengthsman), Mr Postle (Broadband Champion) and Mr Morris (Hawkshead 1st Responders)

031/17 Apologies	ACTION
Cllr Milburn (work commitments)	
032/17 Minutes of Last Meeting It was resolved that the Chair be authorised to sign the minutes of the Parish Council meeting held on <u>Monday 13th February 2017</u> as a true record.	
033/17 Declarations of Interest None	
034/17 Requests for Dispensations None	
035/17 Public Participation <u>Neil Morris, Hawkshead First Responders:</u> A presentation was given at the request of Councillors. Information was given on the areas covered by team members, number of call outs and funding situation. Detail was given on public defibrillators and their asset to the community. Mr Morris said that more volunteers were needed and asked the Council to advertise this. <u>Mike Postle, Broadband Champion:</u> An update was given on Ofcom separating from BT and Openreach and the impact this may have on our communities. Information on government funding options and legal service obligations was also covered. Holes in coverage were reported at Nibthwaite and Rusland. Kencom could be a solution; this is to be investigated by Mike and Cllr Hoyle. <u>PCSO Harris was not present and no report was sent.</u>	Mike Postle & Cllr Hoyle
036/17 Update on Issues and Actions from Last Meeting <u>Election of Parish members to LDNPA (Cllr Barr):</u> - As no nominations were received from the South Distinctive Area CALC would open up nominations to those councillors in the Central and South-Eastern area. Any councillors wishing to be considered have until 15 th May to submit a nomination. <u>Community Action Plan (Cllr Barr):</u> - This plan needs to be kept as a live document. It is now up to date with information from portfolio holders. It will be held on the Colton PC website (once new one is created).	
037/17 Comments from District and County Councillors Cllr Fletcher was not present and sent no report. It was noted that there would be Council elections in May 2017.	
038/17 Planning <u>The following planning applications were discussed and responses agreed:</u> 7/2017/5025: EE Installation (15m tower, 4 x antennas, 3 x transmission dishes, ancillary cabinets, fenced compound and 50m access track); land east of Arklid Farm, Nibthwaite. Resolution: Neutral (Proposed Cllr Champion, Seconded Cllr Watson, 4 in favour 2 against) 7/2017/5110: Replacement of 3 jetties and construction of additional jetty; Lakeside Hotel, Newby Bridge. Resolution: Neutral (Proposed Cllr Hoyle, Seconded Cllr Dean, All in favour) 7/2017/5164: Proposed garage; Haycote, Bridgefield, Lowick Bridge Resolution: Neutral (Proposed Cllr Dean, Seconded Cllr Champion, All in favour) <u>The following planning permissions granted were noted:</u> 7/2017/5063: Frame building for silage store; New Close, Oxen Park. Notification of Intent (NOI) 7/2016/5844: Demolition of garage and construction of single storey building; Thornlea, Colton Approved with conditions. (Colton PC Neutral response) 7/2017/5001: Creation of track and off road parking; Danes Howe, Rusland; Approved with conditions (Colton PC Supported with conditions)	

Commented [ML1]: How does this relate to the report mentioned in the list of correspondence?
Commented [cpc2R1]:

<p>039/17 Highways and Lengthsman</p> <p><u>Verge maintenance Parish guidelines for consideration:</u> It was resolved not to pursue the option of the verge maintenance being under the control of the Parish Council.</p> <p>i) <u>Road surface and drainage:</u> Councillors were informed of the retirement of Dave Huck from Highways. A letter of thanks is to be drafted by Cllr Barr. Future communications to be with Dave Sankey. Drainage issues were reported by the Lengthsman; Tottlebank Farm and Hilltop both have blocked drains.</p> <p>ii) <u>Traffic Management and Road Safety:</u> A follow-up conversation with V. Upton resolved that the white line painting has been passed to the contractor and should be completed by the end of April, weather permitting.</p> <p>iii) <u>Lengthsman:</u> Clarification that reports of issues or requests for work need to be done through the Highways Portfolio-holder (currently Cllr Barr) or the Clerk and not directly to the Lengthsman. Work on solutions to mapping all drains, gullies and culverts is continuing. Clerk to identify a GPS suitable for mapping work. Bridge House, Penny Bridge has been cleared by Gully Sucker, but there are now 2 more drains blocked. There were mixed reports on how efficient the Gully Sucker had been.</p>	<p>Cllr Barr</p>
<p>040/17 Rural Crime Initiative</p> <p>It was resolved not to make a decision on supporting the request for funding for an additional camera for the Rural Crime Initiative. Cllrs Barr and Dean are to draft a request for a more detailed case to be made to understand where the original funding has been spent and how the additional spend is to be justified.</p> <p>Questions were raised over the change in spend from original grant request. Clerk to question group on authority to do this.</p>	<p>Cllr Barr & Cllr Dean Clerk</p>
<p>041/17 Risk Assessment</p> <p>It was resolved to approve the Risk Assessment for the FY 17-18</p>	
<p>042/17 Finance & Accounts</p> <p>The timetable for the annual audit of accounts was noted.</p> <p>It was resolved to accept the recommendations of the SLDC Parish Remuneration Panel for FY 17/18 (mileage allowance).</p> <p>It was resolved to approve an increase in PAYE services fee to £68 per year.</p> <p><u>It was resolved to approve the following payments:</u></p> <p>000851 – A Workman, Feb hours - £140.00 000852 – A Workman, Finsthwaite reflectors - £8.99 000853 – CALC, Finance course for Clerk - £35.00 000854 – Station Design, Rural Crime Initiative artwork design - £595.00 000855 – Absolute Digital Print Limited, Rural Crime leaflet print x 1000 - £180.51 000856 – CALC, Website training course for Clerk and M Lane as volunteer - £52.50 000857 – M Lane, Travel expenses to website training (Penrith) - £44.55 000858 – K Birch, Travel Expenses (Dec – March) - £164.70 000859 – K Birch, Home Office allowance (4 mths) - £72.00 000860 – K Birch, Petty Cash reclaimed (Dec – March) - £41.72 000861 – V Champion, Resilience posters - £10 000862 – K Birch, Q4 wages - £1003.31 000863 – HRMC, Q4 PAYE – 250.80 000864 – White Hart, Bouth; Rural Crime meeting - £180 000866 – Eagles Head, Satterthwaite; Rural Crime meeting - £180</p> <p><u>The following payments were noted:</u></p> <p>000849 – Playdale playgrounds ltd £374.76 000850 – Sue Dean Bouth village green petty cash reimbursement £200.00</p> <p><u>The following request was approved:</u> Clerk to purchase additional backup drive (£55)</p>	
<p>043/17 Assets of Community Value (ACV's)</p> <p>Minutes from the public meeting to be circulated. R. Emslie has been supported in undertaking a feasibility study on the use of the Manor House at Oxen Park. An ACV has been submitted to LDNPA.. A letter from Mr & Mrs McCready, the previous tenants, was read out by Cllr Watson at their request. A reply to this is to be drafted by Cllr Barr.</p> <p>It was resolved to consider ACV applications for other locations and, to make this a consistent approach, model applications need to be drafted. There is already one for a village hall and one for a public house. A model for woodlands would be the next to work on. Cllr Hoyle to speak to</p>	<p>Cllr Barr Cllr Barr</p>

M.Lane to develop this and report back.	Cllr Hoyle
<p>044/17 Meetings</p> <p><u>Reports were received from meetings attended as follows:</u></p> <p>CALC District Assoc Mtg 9th March – Cllr Dean unable to attend meeting. Coniston Waters Assoc Mtg 9th March – Cllr Milburn not present to report back. LDNPA Parish Forum 13th March – Cllr Barr – presentations from Cumbria Tourism and LDNP Partnership. Item on Local Plan update and World Heritage site status. This was followed by a business meeting discussing Village Green and common land submissions with a deadline in July. Clerk to check if impacts Bouth VG. Information on the decommissioning of 77 BT payphones across Cumbria. Community led housing fund 16th March – Cllr Barr didn't attend but R.Emslie kept a watching brief for the Council. SLDC has £2.6M from government for affordable housing. They need to deliver 100 homes. They are offering free advice and start-up funding. Cllr Dean to look into this. Councillors were asked to think of possible sites for housing.</p>	<p>Clerk</p> <p>Cllr Dean All Cllrs</p>
<p>045/17 LDNPA Local Plan update – Cllr Barr</p> <p>A reminder to all Councillors to review policies as this chance only comes along every 5 or 6 years. Affordable housing seems to be the top priority as far as parish councils are concerned. Topic papers are now available on line. Questionnaires are to be circulated once received by Clerk.</p>	All Cllrs
<p>046/17 Councillor vacancies</p> <p>After the May AGM Colton PC will have 4 councillor vacancies. All Councillors need to be looking to promote the recruitment process within their wards. Cllr Barr to circulate the agendas for the May meetings.</p>	Cllr Barr
<p>047/17 Correspondence</p> <p><u>Receipt of the following correspondence was noted:</u></p> <p>CALC/NALC</p> <ul style="list-style-type: none"> • Friday round-up • Cumbria in Bloom entry details • Invoice for Website Training • Info for Area mtg 9th March • Verge Maintenance Parish Guidelines • Chief Exec's bulletin • Petition for funding children's play areas • Devolution and the voluntary sector <p>CCC</p> <ul style="list-style-type: none"> • Community resilience (flood) info <p>SLDC</p> <ul style="list-style-type: none"> • Community led housing fund meeting (16th March, Kendal) • <p>High Furness LAP</p> <ul style="list-style-type: none"> • Notification of meeting Wed 10th May re rural crime and policing <p>LDNPA</p> <ul style="list-style-type: none"> • Weekly planning list – None for Colton • Weekly planning list – None for Colton • Weekly planning list – None for Colton • Weekly planning list – None for Colton <p>Cumbria ACT / CVS</p> <ul style="list-style-type: none"> • Community newsletter • CVS Training update • CVS update <p>Government Depts</p> <ul style="list-style-type: none"> • Report from PCSO Harris • Cumbria police funding information • Application details for National Parks board members <p>Other Correspondence</p> <ul style="list-style-type: none"> • Coniston PC minutes • Rural services weekly newsletter • Rural transport news • Rusland Horizons Forum invite – 22nd Feb • A590 roadworks update • Rural Services Weekly Newsletter • Rural Services Weekly Newsletter • Invoice from Rural Crime leaflet design • Rural Services Broadband update • Rural services network – Hinterland • Copy of letter to Paul O'Neill from Roderick Smith re litter in Bouth 	

- Citizens Advise letter re mobile phone contracts
 - Rural services opportunities newsletter
 - Coniston Water Association Meeting – 9th March
 - Rural Services Weekly Newsletter
 - Blawith & Subberthwaite Council Minutes
 - Rural Services Network - Hinterland
 - Fell Foot drop in invite (National Trust)
 - Rural Services Hinterland
 - Rural Services Network – Fuel poverty
 - Rural Services weekly newsletter
- Cllr Champion drew Cllrs' attention to the item from CCC on resilience.

048/17 Date of Next Meeting

The next meeting was confirmed as the Parish Open Meeting followed by the Annual Parish Council meeting to be held on Monday 8th May 2017 in Bouth Village Hall starting at 7pm