

The

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**Colton  
Parish  
Council**

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following are the minutes of the Annual Colton Parish Council meeting held on Monday 8<sup>th</sup> May 2017 in Bouth Village Hall following the Annual Parish Open meeting at 7pm.

**Members Present:** Cllr Barr, Cllr Dean, Cllr Hoyle, Cllr Milburn, Cllr Watson, Cllr Oates & K.Birch (Clerk)

**Also present:** 5 members of the public, including David Hamer (Chairman Bouth Village Green & playground advisory committee), Robert Jarratt (Rural Crime Initiative) & Alan Vial (Owen Bayliss a CCTV company)

	<b>ACTION</b>
<p><b>049/17 Election of Chair for Council Year 2017/18</b> Cllr Hoyle proposed Cllr Dean as Chairman, Cllr Oates seconded. Cllr Ken Dean was elected Chair and signed a Declaration of Acceptance of Office Cllr Dean thanked Cllr Barr for all he has done in the Council over the last 14 years</p>	
<p><b>050/17 Appointment of Vice-Chair for Council Year 2017/18</b> Cllr Oates proposed Cllr Hoyle as Vice-chair, Cllr Watson seconded. Cllr David Hoyle was elected as Vice-chair and signed a Declaration of Acceptance of Office</p>	
<p><b>051/17 Apologies</b> Cllr Champion (holiday), PCSO Paul Harris (attending another meeting, briefing note sent)</p>	
<p><b>052/17 Declarations of Acceptance of Office and Code of Conduct</b> Declarations were signed by new Chairman and Vice-chair. Clerk to write letter of thanks to both retiring Chair and Vice-chair</p>	<b>Clerk</b>
<p><b>053/17 To Decide How to Fill Vacancies Left Unfilled following the Election</b> There are currently 4 vacancies. Clerk to notify SDLC of Cllr Barr &amp; Cllr Champions resignation. The Clerk would continue to include an item in forthcoming newsletters. Emphasis to be placed on mentor role to encourage applications. Cllr Hoyle suggested a simple pack to explain role. All Cllr's agreed to speak to local residents</p>	<b>Clerk</b> <b>Cllr Hoyle</b> <b>All Cllr's</b>
<p><b>054/17 Minutes of Last Meeting</b> It was resolved that the Chair be authorised to sign the minutes of the Parish Council meeting held on <u>Monday 27<sup>th</sup> March 2017</u> as a true record.</p>	
<p><b>055/17 Declarations of Interest</b> None</p>	
<p><b>056/17 Requests for Dispensations</b> None</p>	
<p><b>057/17 Register of Members' Interests</b> All Councillors confirmed no change in Declaration of Interest. All forms now linked to SDLC website from PC website.</p>	
<p><b>058/17 Public Participation</b> <u>The Police</u> (PCSO Paul Harris) had sent a report to the Clerk, as follows: There has been little crime in the logs for the past month other than the odd minor RTC. There was a Poacher Watch operation on the 22<sup>nd</sup> but the roads were very quiet and the small amount of activity there has been in that respect has been in Grizedale. <u>Mr Barr</u> asked if there were any questions in relation to an upcoming agenda item on planning. Cllr Oates asked about purchase of the land involved. <u>Mr Smith</u> asked to raise issue under highways agenda item. <u>Alex Sharphouse (Old Hall Farm)</u> Confirmed purchase of WF Wilkin &amp; son coal merchants and requested it be noted the business will not be run from Bouth but from current location at Cark. A small traditional coal yard will be created at the farm to link in with other rural traditions on display. Coal may be transported to residents by horse and cart. Alex wanted to reassure residents through council that no additional lorries would be in Bouth due to the purchase of the coal merchants.</p>	

<p><b>059/17 Appointment of Representatives to Working Groups and Outside Bodies for 2016/17</b></p> <p>It was resolved to make changes to the working groups given the 4 councillor vacancies. Cllr Hoyle, Cllr Dean &amp; Cllr Watson took on additional responsibilities. It was resolved not to re-allocate portfolio holders until new councillors were in place. It was also resolved that the Clerk ask specific members of the community to volunteer in roles where they had a speciality (<i>The full list of representatives and portfolio-holders is attached to these minutes.</i>)</p>	<p><b>Clerk</b></p>
<p><b>060/17 Update on Issues and Actions from Last Meeting</b></p> <ul style="list-style-type: none"> <li>• Clerk confirmed letter of thanks sent to Dave Huck via Dave Sankey following his retirement</li> <li>• Braodband update – Cllr Hoyle still to speak to KenCom re coverage</li> <li>• Asset of Community Value – Clerk updated that Manor House, Oxen Park now has an ACV attached to it, however this will not impact the current offer on the property as the ACV was in place after offer received. It should have weight in any subsequent planning application or future offers/sales. Cllr Hoyle confirmed he still needs to meet with M.Lane with regards a model ACV for woodlands</li> </ul>	<p><b>Cllr Hoyle</b></p> <p><b>Cllr Hoyle</b></p>
<p><b>061/17 Bouth Village Green &amp; Playground (BVG&amp;P)</b></p> <p>Mr David Hamer presented the Bouth Village Green Advisory Committees Annual Report to the Council. A summary of this follows; 2 work parties have taken place. Grass had been cut by volunteers on a rota basis. Play equipment maintenance, repairs to walling and filling in of stone bins has all taken place. Actions from RoSPA safety inspection have all been completed, as have monthly safety checks. Issues over rubbish collection were highlighted. David expressed his thanks to all those that had helped out with BVG, but in particular to Mandy Lane, previous clerk.</p>	
<p><b>062/17 Comments from District and County Councillors</b></p> <p>Not present and no report received.</p> <p>It was noted that following recent elections the new councillor for High Furness (South Lakeland) Matt Brereton would be sent dates of this year’s meetings and an invitation to attend or send a report.</p>	<p><b>Clerk</b></p>
<p><b>063/17 Rural Crime Initiative update:</b></p> <p>An update was given from Robert Jarratt on behalf of the Rural Crime Initiative. The following items were noted; redistribution of money from original grant request was approved. This was due to a change in cameras purchased and the loan of night vision equipment from Deer Management group. Emphasis on monitoring vehicle activity to support poacher watch.</p> <p>Cllr Hoyle questioned ongoing cost and maintenance of cameras and where funds for this would come from. Alan Vial confirmed 12 month warranty which could be extended. Clerk suggested building amount into future PC budgets for camera maintenance. Member of public asked about insurance for cameras. Clerk identified need to add camera to PC insurance. Clerk to check if Satterthwaite PC will add one to insurance. Clerk identified that PC already has registered for data protection, check to see if this covers number plate recognition data. Privacy of public was discussed. Cllr Dean asked if key questions could be addressed in a paper that could then be used to answer questions from the public. Clerk to arrange this with Rural Crime publicity. Noted that grant to be spent by Sep 2017.</p>	<p><b>FWG</b></p> <p><b>Clerk</b></p>
<p><b>064/17 Highways</b></p> <p>Reports were received from the Clerk as follows;</p> <p>i) <u>Road Surface and Drainage</u>: See details under lengthsman</p> <p>ii) <u>Traffic Management and Road Safety</u>: White line work had eventually been completed. Cllr Dean had however reported missing yellow lines and damaged tarmac in Bouth. Clerk reported this through Highways Hotline as 2 separate issues.</p> <p>iii) <u>Lengthsman</u>: Mr Workman had been working on the drainage issues, culverts and verges at Dodgson Wood, Riddings Bay &amp; Bessy Bank Road</p> <p>It was pointed out by a member of the public that they too had reported the tarmac issue at Bouth to Council. Clerk confirmed this had now been reported and that anyone is free to look on Highways website to track the progress of this issue. It was also clarified that members of the public should report issues via Highways website for most efficient results.</p>	
<p><b>065/17 Finance Working Group Report and Recommendations</b></p> <p><b>It was resolved</b> that the Finance Working Group recommendations be approved as follows:</p> <ul style="list-style-type: none"> <li>• <u>Accounts for 2015/16</u>: these need to be looked at again by FWG and will be signed in June</li> <li>• <u>Bank reconciliation for year end 2015/16</u>: this was signed by Cllr Hoyle.</li> <li>• <u>Insurance Cover for 2016/17</u>: Approved to add 2 x cameras to insurance. Clerk to arrange</li> </ul>	<p><b>Clerk</b></p>

<p>The following reviews by the Finance Working Group were noted:</p> <ul style="list-style-type: none"> <li>• <u>Internal Audit</u>: Review and approval of scope and plan (no changes).</li> <li>• <u>Internal Audit for FY 16/17</u> completed with no substantial issues.</li> <li>• <u>Assets Register as at 31<sup>st</sup> March 2017</u> reviewed and approved.</li> </ul>	
<p><b>066/17 Accounts</b></p> <p><u>Sections 1 and 2 of the Audit Return for 2016/17 were considered</u> but it was decided to defer signing them until June meeting as FWG need to review a second time.</p> <p><u>It was approved to pay the increased maintenance cost for Finsthwaite Clock</u> – Increased amount agreed as variation from agenda item 08/16 (July meeting) from £150 + VAT to £165 +Vat)</p> <p><u>The following payments were noted:</u> 000864 – Finsthwaite village hall bookings 2016 - <b>£45.00</b></p> <p><u>The following payments were approved:</u> 000867 – CALC New Clerk Course - <b>£55</b> 000869 – Finsthwaite Clock maintenance - <b>£174.00</b> 000870 – CALC annual subscription - <b>£218.28</b> 000871 – Council Insurance - <b>£480.40</b> 000872 – Radios for Rural Crime Initiative - <b>£1049.18</b> 000873 – Radio antenna for Rural Crime - <b>£121.56</b> 000874 – Diane Malley Payroll Services - <b>£68.00</b></p> <p><u>The following receipts were noted:</u> SLDC Precept &amp; Grant for 2017/18 - <b>£12771.00</b> South Lakes Deer Management Group (for Rural Crime Initiative) – <b>£500.00</b></p> <p><u>It was resolved to further research the options</u> for Bouth Village Green Rubbish collection £3.50 +VAT per week (£218.40 inc VAT per year). David Hamer to report back on alternative waste carriers</p> <p><u>It was resolved to approved to selection</u> the Pension company National Employment Savings Trust (NEST) to support auto enrolment- <a href="http://www.nestpensions.org.uk">www.nestpensions.org.uk</a>. Although it is to be noted that there is no employee requiring a pension to date.</p> <p><u>It was resolved to approve the request</u> from the Rural Crime Group to allow the spend of the VAT reclaim to be taken from council funds until the reclaim was paid back later in the year</p>	<p><b>FWG</b></p> <p><b>D.Hamer</b></p>
<p><b>067/17 Council Qualifications</b></p> <p><u>The council noted and accepted</u> that they no longer meet the criteria for General Power of Competence (CiLCA) or Local Council Award Scheme (Foundation status). The council resolved there was no need for the new clerk to qualify as it gave limited benefits. All Quality marks to be removed from letter heads</p>	<p><b>Clerk</b></p>
<p><b>068/17 Planning</b></p> <p><u>The following planning applications were discussed:</u></p> <ul style="list-style-type: none"> <li>- T2017/0064: Crown Lift trees at the lake edge to a height of 4m. Coppice trees within 2 m of the lake; Buckyeats Caravan Park, Newby Bridge. <b>Object</b> – Cllr Hoyle proposed, Cllr Milburn seconded, all in favour. Reason for objection “Loss or effect on trees”</li> <li>- 7/2017/5250: Change of use of agricultural land to residential curtilage; Lilac Cottage, Oxen Park <b>Support</b> – Cllr Oates proposed, Cllr Dean seconded, all in favour</li> </ul> <p><u>The following planning permissions granted were noted:</u></p> <ul style="list-style-type: none"> <li>- 7/2017/5025: Transmitting dishes, tower and ancillary equipment; land East of Arklid Farm, Nibthwaite Approved with conditions (Colton PC Neutral response)</li> </ul> <p><u>The following amended planning application and subsequent permission was noted</u></p> <ul style="list-style-type: none"> <li>- 7/2017/5006: Bund at Low Hay Bridge, Bouth. (Colton PC Objected under various grounds). 2 amended plans have been submitted. There had been a Developmental Control Committee meeting where a decision was made to approve with conditions.</li> </ul>	
<p><b>069/17 Meetings</b></p> <p><u>No meeting reports were received as they had been covered elsewhere in the agenda</u></p> <p><u>The following meetings were noted</u></p> <p>LAP meeting. Wednesday 10<sup>th</sup> May 6.30pm Coniston institute reading room. Focus on rural crime. No Cllr's able to attend, Cllr Hoyle to ask C.Barr who is attending to provide summary report</p>	<p><b>Cllr Hoyle</b></p>
<p><b>070/17 Correspondence</b></p> <p><u>Receipt of the following correspondence was noted:</u> <b>CALC/NALC</b></p>	

Flood action group meeting – Kendal 20th April  
Farmers flood group – request for support  
Flood recovery workshops – 27th April  
Post-Traumatic Stress leaflet – Flooding  
Friday round up of training  
Governance & Accountability updates to adopt  
CALC Newsletter for Clerks plus NALC chairman's letter regarding Precept  
New Good Councillor guide info  
NALC Chief Execs bulleting

#### **CCC**

Notification of road closures – Finsthwaite  
Notification of road closures at Colton – 15th May for 1 week  
Notification of road closure at Rusland – 10th May

#### **SLDC**

SLDC meeting agenda and details  
Sex Establishment Licensing Policy 2017 – Review of Policy  
Standards committee agenda for 18th April  
Council Plan 14-19 updated  
Reminder for nominations for parish seat on LDNPA  
Parish Councillor code of conduct meeting  
Notices for general election – Printed and to be circulated at meeting  
Code of conduct briefing

#### **High Furness LAP**

Meeting details for 10th May  
Agenda for 10th May

#### **LDNPA**

Planning decisions summary – none for Colton  
Orienteering event notification – Finsthwaite 6th May  
LDNPP news bulletin  
Planning decision summary – None for Colton  
Planning decision summary – One added to agenda

#### **Cumbria ACT / CVS**

South Lakeland Community news bulletin

#### **Government Depts.**

Generic gov update on nuclear power

#### **Other Correspondence**

Rural Network Services – Economic update  
Rural Services Network – Weekly update  
Rural Services Network – Weekly update  
Research survey for Councillors  
Rusland Horizons newsletter  
Ridding Bay Gully info from John Dawson  
Rural Services Network – Hinterland – 24/3  
DataCenta – Fibre to the cabinet for Broadband  
Rural Services Network – Weekly update  
Lakes Trails event notification for June  
Rural Service Hinterland – 31/3  
David Hamer – Bouth Village Green bins not being emptied  
Rural Services Hinterland – 7/4  
Zurich insurance claim from 2015 now closed  
YMCA appeal invite for 3rd May  
Becks to Bay partnership info  
Blawith & Subberthwaite minutes and agendas  
CAB info on finance  
Rural services Hinterland  
Rural services network – opportunities

#### **071/17 Date of Next Meeting**

The next meeting was confirmed as a Parish Council meeting on Monday 5<sup>th</sup> June, Colton Church Hall, 7pm.