

**COLTON PARISH COUNCIL**  
**Allowances, Salaries and Contractor Payments approved for FY 17/18**

**1. Members' Allowances**

Each year, South Lakeland District Council reviews and recommends the allowances and expenses which may be claimed by Parish Councillors. These are then considered and approved by the Parish Council at a Council meeting. The following table shows the permissible allowances and rates for FY17-18 and whether they have been approved or waived by the Council.

<b>Allowance</b>	<b>Recommended Rate</b>	<b>Approved/Waived</b>								
Parish Basic Allowance (Councillors)	£30 per annum	Waived								
Parish Basic Allowance (Chair)	£60 per annum	Waived								
Travel expenses: Mileage	<ul style="list-style-type: none"> <li>• 45p/mile within 50mile radius of Parish</li> <li>• 22.5p/mile thereafter (or public transport cost, whichever is the least)</li> </ul>	Approved, but waived for travel <u>within</u> the Parish								
Travel: Incidental expenses e.g. car park fees	Reimbursed on production of receipt.	Approved								
Subsistence expenses	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Away 4 to 8 hrs</td> <td style="width: 50%;">£8.92</td> </tr> <tr> <td>Away &gt;8 to 12 hrs</td> <td>£12.76</td> </tr> <tr> <td>Away &gt;12 to 24hrs</td> <td>£24.05</td> </tr> <tr> <td> Overnight stay B&amp;B</td> <td> Reasonable actual Reasonable actual</td> </tr> </table>	Away 4 to 8 hrs	£8.92	Away >8 to 12 hrs	£12.76	Away >12 to 24hrs	£24.05	 Overnight stay B&B	 Reasonable actual Reasonable actual	<p>Approved in principle (rarely occurs and normally waived).</p> <p>To be approved in advance at a Council meeting.</p>
Away 4 to 8 hrs	£8.92									
Away >8 to 12 hrs	£12.76									
Away >12 to 24hrs	£24.05									
 Overnight stay B&B	 Reasonable actual Reasonable actual									

**2. Clerk's Salary and Allowances:**

The Clerk is an employee of the Council and is paid a salary plus allowances as follows:

Salary: 10 hrs per week according to nationally agreed scale/rates (see over). Currently for 2017/18: SP 20 (£10.099)

Travel & Subsistence: as for Councillors except that travel within the parish is paid.

Home Office Allowance(heating, lighting, phone, broadband): £216 per annum

**3. Lengthsman:**

The Lengthsman is a contractor for the Council and is currently paid an hourly rate of £14 per hour for up to 3 days per month to work on roads within the Parish.

## **ANNEX 2 - PART-TIME CLERKS - HOURLY RATES April 2017**

Salary scales and hourly pay rates for **ALL** part-time clerks are calculated by **pro-rata** reference to the standard NJC working week for all local government staff of 37 hours. To calculate the hourly pay rate for part-time clerks paid between LC1 and LC4, divide the full-time annual salary by 52 weeks and then by 37 hours rounded to the 3rd decimal place.

**For part-time clerks in LC1 and part LC2, for example, the hourly rates, payable from 1 April 2017 are:**

### **Scale LC1 and part LC2 (SCP - Spinal Column Point)**

SCP 15	£8.873
SCP 16	£9.054
SCP 17	£9.237
SCP 18	£9.392
SCP 19	£9.743
SCP 20	£10.099
SCP 21	£10.467
SCP 22	£10.739
SCP 23	£11.054
SCP 24	£11.415
SCP 25	£11.777
SCP 26	£12.161
SCP 27	£12.564