



Colton Parish Council

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Clerk: Karen Birch
3 Home Farm Cottages
Grizedale
Ambleside, LA22 0QN

Date: 19th March 2018

Dear Sir/Madam,

You are summoned to a meeting of the Colton Parish Council on **Monday 26th March 2018** in Rusland Reading Rooms, at 7pm

Yours faithfully,

Karen Birch (Clerk to Council)

A G E N D A

1. Apologies

To receive apologies for absence.

2. Minutes of Last Meeting

To authorise the Chair to sign the minutes of the Parish Council meeting held on Monday 19th February 2018 as a true record (copy attached).

3. Declarations of Interest

To receive declarations of interest by members in respect of items on this agenda. *(Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).*

4. Requests for Dispensations

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

5. Public Participation

Members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda.

6. Update on Issues and Actions from the Last Meeting (not covered elsewhere on the Agenda)

- Lakeside – water running onto the road from adjacent land (Woodland Trust)
- Over hanging trees at Bell Wood
- YMCA lakeside Mud Dash
- Cllr vacancies

7. Comments from District and County Councillors

8. Planning

To consider and respond to the following planning application

7/2018/5067 – Birch How, Lakeside. First floor alteration to original dormer.

7/2018/5087 – Lakeside YMCA. Removal of spoil from development site relocated in adjacent field

To note the following planning permissions granted:

7/2017/5799 – The Barn, Bandrake Head, change of use to holiday let (Colton PC Objected)

7/2017/5804 – Black Beck Caravan Park change to closed period dates (Colton PC Supported)

7/2017/5878 – Bridge End Farm, Penny Bridge, roofing and raising roof line (Colton PC Supported)

7/2017/5761 – Oxen Park Farm, Oxen Park, change of use of barn, old farm house and adjoining field to create 3 holiday lets and parking (Colton PC Objected)

7/2018/5004 – Arkliid Farm, Nibthwaite, extension of existing livestock housing (Colton PC Neutral)

To note the following Notice of Intentions

7/2018/5141 – Rigg Wood, North of High Nibthwaite – proposed road

To note the representation of the council at Development control committee meeting

7/2017/5761 -Oxen Park Farm holiday lets – 7th March 2018

9. Highways and Lengthsman

To receive an update from Cllr Brown

To receive an update from Cllr Hoyle on the meeting with D.Sankey and K.Dockery from CCC at Rusland Triangle – Tue 27th Feb

To discuss a course of action for reducing litter around the parish

Litter around Tottlebank crossroads & Rusland (HIMS ref W182937082)
Signage
Road sweeper cycle
Top 5 priorities
Finsthwaite/Lakeside highways issues – Update and actions
Highways Hotline reporting system – Complaint for resident, update form Clerk

10. Risk Assessment

To approve the Risk Assessment for the coming FY

11. Finance and Accounts

To note the time-table for the annual Audit of Accounts

To approve the recommendations of the SLDC Parish Remuneration Panel for FY 18/19 (mileage allowance)

To approve the following payments:

000914 K.Birch – Repayment for 3 yr web hosting package **£170.64**

000915 K Birch – Petty Cash reclaim **£34.30**

000916 K Birch – Travel Expenses Jan – Mar **£40.99**

000917 K Birch – Home Office payment FY 17-18- **£216**

000918 K Birch – Q4 wages **£1087.63**

000919 HMRC – PAYE (Q4 & transparency funding payment) **£380**

000920 CALC – GDPR training (clerk & Cllr Hoyle) **£140**

000921 K Birch – Transparency funding for website work **£432**

000922 Bouth Village Hall (5 x meetings 17-18) - **£75**

000923 Finsthwaite Village Hall (2 x meetings 17-18) - **£30**

000924 Rusland Village Hall Hire (3 x meetings 17-18) - **£15**

To note the following payments:

000913 A.Workman – Feb Lengthsman hours **£238.00**

12. Data Protection (GDPR) – Cllr Hoyle to update

Approval of a Data Protection Officer

13. Community Plan

Action plan update (each councillor to provide to Clerk ahead of meeting)

Allocate & approve priority level to actions with funding requirements where applicable

14. Website Update

15. Meetings

To receive reports from meetings attended as follows:

- Broadband meeting – Cllr Hoyle with M.Postle 20/2/18
- High Furness LAP meeting – Cllr Hoyle 7/3/18
- CALC District Association meeting – Cllr Dean, Levens 8/3/18
- Flood risk management – Leven Valley Primary school 14/03 2–3 invite mtg, 3-7 open mtg.

16. Consultations

To discuss and respond to the following consultations

- Utilities priority services register – Circulated with agenda

17. Correspondence - schedule enclosed

To note and discuss the following correspondence

Letter from Bethocar Commoners re damage caused by the use of 4x4 vehicles – Request for Colton PC to pursue

Cumbria in Bloom application form – deadline 30th April

18. Date of Next Meeting

To confirm the next meeting as the Parish Open Meeting followed by the Annual Parish Council meeting to be held on Monday 14th May 2018 in Bouth Village Hall, starting at 7pm.