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Colton Parish Council

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The following are the minutes of the Colton Parish Council meeting held on Monday 26th March 2018 in Rusland Reading Room at 7pm.

Members Present: Cllr Dean, Cllr Hoyle, Cllr Jarvis, Cllr Brown, Cllr Watson, Cllr Baxter, K. Birch (Clerk),

Also present: Cllr Brereton & 1 member of the public

	ACTION
<p>193/17 Apologies Cllr Milburn (working) & PCSO Harris</p>	
<p>194/17 Minutes of Last Meetings It was resolved that the Chair be authorised to sign the minutes of the Parish Council meeting held on <u>Monday 19th February 2018</u> as a true record.</p>	
<p>195/17 Declarations of Interest None</p>	
<p>196/17 Requests for Dispensations None</p>	
<p>197/17 Public Participation</p> <ul style="list-style-type: none"> • A police report from PCSO Harris was read out by the clerk. <ul style="list-style-type: none"> 1 Mar - Wind blew open door at Lakeside Aquarium activating the alarm. 1 Mar – Tree down blocking road between lakeside and Hawkshead. 6 Mar – Sheep worrying. 17 Mar – Aquarium alarm activated again, same issue as before. 17 Mar – Tree down at Graythwaite. 20 Mar – Theft of scrap. • A report was read out from Kath Smith of conserving Coniston & Crake Kath has been working with the Eco Group at Penny Bridge Academy recently helping them with a litter pick and an assembly. Also a toddlers session at Spark Bridge, looking for freshwater minibeasts. Phase 1 work at Water Park to create a new water channel has been done. Work is also continuing near Bouthrey Bridge to create more fish refuge sites along the River Crake. Upcoming events Thursday 5th April – Children’s activities at Spark bridge. Thursday 19th April – Project update at Water Yeat. 	
<p>198/17 Update on Issues and Actions from Last Meeting</p> <ul style="list-style-type: none"> • Lakeside; water running onto the road from adjacent land. Clerk is waiting for land owner (it has now been confirmed this is not the Woodland Trust) to contact council to discuss best course of action. • Over hanging trees at Bell Wood – Trees have not been cut as requested, clerk to send second letter to Mr Casperd • YMCA lakeside Mud Dash – This has now been cancelled • Cllr vacancies – Poster at Finsthwaite. Two different residents have been spoken to by councillors, but neither were able to consider at the moment due to other commitments. 	Clerk
<p>199/17 Comments from District and County Councillors</p> <p>Councillor Brereton (Cumbria County Council) – Road re-surfacing has started at Spark Bridge. A local area meeting has been held with P.Hoskins and V.Upton in attendance. They are aware of outstanding work, but behind due to weather. Road is still flooding where Open Reach have put pole into drain. Cllr Brown to speak to M.Postle to see if he has a contact at Open Reach we can talk to. Cumbria has just been allocated an additional £700k to send on potholes and highway resurfacing. Colton PC has been allocated £800 from Cllr Brereton’s Highways fund. This was originally for signs which are now no longer thought of as a high priority. Cllr’s need to reallocate this money so as not to lose. There has been more speed monitoring at Spark Bridge, Clerk to speak to PCSO Harris for results. Local area community grants are available again (often require match funding). Highways fund is also available again,</p>	Cllr Brown Clerk

Councillor Fletcher (South Lakeland District Council) – No apologies or report sent	
<p>200/17 Planning</p> <p><u>The following planning applications were discussed:</u> 7/2018/5067 – Birch How, Lakeside. First floor alteration to original dormer. A proposal was made to give a NEUTRAL response, all were in favour. 7/2018/5087 – Lakeside YMCA. Removal of spoil from development site relocated in adjacent field. A proposal was made to give a NEUTRAL response, all were in favour. <u>The following planning application approval were noted:</u> 7/2017/5799 – The Barn, Bandrake Head, change of use to holiday let (Colton PC Objected) 7/2017/5804 – Black Beck Caravan Park change to closed period dates (Colton PC Supported) 7/2017/5878 – Bridge End Farm, Penny Bridge, roofing and raising roof line (Colton PC Supported) 7/2017/5761 – Oxen Park Farm, Oxen Park, change of use of barn, old farm house and adjoining field to create 3 holiday lets and parking (Colton PC Objected) 7/2018/5004 – Arklid Farm, Nibthwaite, extension of existing livestock housing (Colton PC Neutral) <u>The following Notice of Intention was noted:</u> 7/2018/5141 – Rigg Wood, North of High Nibthwaite – proposed road. It was noted that the council made representation at the Development control committee meeting for application 7/2017/5761 -Oxen Park Farm holiday lets – 7th March 2018. The council objected that farm diversification should not be considered as a reason for approval as the farm house and land were not being run by the same person. Planning was approved with conditions.</p>	
<p>201/17 Highways and Lengthsman</p> <p><u>An update on the Lengthsmans’ work was received</u> from Cllr Brown; Penny Bridge work completed. Drainage cleared at Ickenthiwaite. Rusland Triangle drains cleared. Wall repaired at Tottlebank crossroads (this has since been knocked down again). Drains cleared at Lakeside. Bouth to A590 litter pick created 3 bin bags full of an assortment of rubbish. Mapping work on drains continues. <u>An update was received</u> from Cllr Hoyle on the meeting with D.Sankey and K.Dockery from CCC at Rusland Triangle to discuss flooding sites – Tue 27th Feb. It was agreed a digger would clear the road verges to improve run off and expose drains. This should be done in the next few weeks. If this doesn’t work a further solution would involve a grid and drain system, this however would not be a priority for budget planning. <u>It was resolved that</u> reducing litter around the parish was necessary. High litter areas, e.g. Tollbar to Tottlebank seen as priority. Clerk reported that road sweeper had recently been through the parish and asked that councillors notify if any areas have been missed. It is on an annual schedule. It was suggested that the type of litter be logged to see if there were trends, local businesses may be asked to support reducing litter if the packaging is coming from their outlet. Paul O’Neil (SLDC) offered litter pickers, high vis jackets and collection of bags from any community litter picks. Signage is to be trialled in one location, ideally sited on existing posts to reduce costs. Cllr Brereton suggested that CCC highway funds could be reallocated from a previous and no longer needed signage request to this one. Clerk to follow up with John Barwise with regards enforcement messages. Community litter picks to be organised. <u>Top 5 Highways priorities</u> – One has now been completed (white lines at Bouth), Councillors asked to consider if there was another priority that needs to be added. <u>Finsthwaite/Lakeside highways issues</u> – No response has been received regarding the issue of parked cars. Cllr Brereton apologies and will look into this to see if there is a way forward. Clerk to contact resident / Cllr Brereton to clarify details. <u>Highways Hotline reporting system</u> – Following a complaint from a resident further explanations on the HIMs were detailed as follows; If a fault appears as completed on the system it may not actually be repaired on the ground, but is in the system for attention. It could be delayed due to weather conditions or because there needs to be several faults within an area before it is cost effective to send a team out to attend. Currently the system cannot hold a fault, it is either awaiting assessment or completed. Councillors decided that highways issues that were a higher priority (especially because of safety implications) should be passed to Cllr Brereton rather than the HIMs system so that they could be attended to sooner and paid for out of his highways budget allocation. The council also asked that Cllr Hoyle should send the issues to the LAP group to see if they could put pressure on addressing the efficiency and accuracy of HIMs. <u>Signs in Bouth</u> – It has been reported that new signs have been put up in Bouth. Cllr are unaware where they have come from. Cllr Dean to investigate.</p>	<p>All Cllrs</p> <p>Clerk</p> <p>Cllr Brown & Cllr Jarvis</p> <p>All Cllrs</p> <p>Clerk</p> <p>Cllr Hoyle</p> <p>Cllr Dean</p>
<p>202/17 Risk Assessment</p> <p>It was resolved to approve the Risk Assessment for the FY 18-19 with the condition that risk assessments and inspections for phone boxes be completed.</p>	

<p>203/17 Finance & Accounts</p> <p><u>The timetable for the Audit of Accounts</u> was noted</p> <p><u>The recommendations of the SLDC Parish Remuneration Panel for FY 18/19 (mileage allowance)</u> was approved</p> <p><u>The following payments were noted:</u></p> <p>000914 K.Birch – Repayment for 3 yr web hosting package £170.64</p> <p>000915 K Birch – Petty Cash reclaim £34.30</p> <p>000916 K Birch – Travel Expenses Jan – Mar £40.99</p> <p>000917 K Birch – Home Office payment FY 17-18- £216</p> <p>000918 K Birch – Q4 wages £1087.63</p> <p>000919 HMRC – PAYE (Q4 & transparency funding payment) £380</p> <p>000920 CALC – GDPR training (clerk & Cllr Hoyle) £140</p> <p>000921 K Birch – Transparency funding for website work £432</p> <p>000922 Bouth Village Hall (5 x meetings 17-18) - £75</p> <p>000923 Finsthwaite Village Hall (2 x meetings 17-18) - £30</p> <p>000924 Rusland Village Hall Hire (3 x meetings 17-18) - £45 (noted change from £15 on agenda)</p> <p><u>The following payments were noted:</u></p> <p>000913 A.Workman – Feb Lengthsman hours £238.00</p>	
<p>204/17 Data Protection (GDPR)</p> <p>An update was received from Cllr Hoyle and the Clerk. Notes to be circulated by the clerk with these minutes. All Councillors were requested to look at the ICO website (Information Commissioner's Office ico.org.uk). It was noted that all councillors are responsible for data protection and not just the clerk and DPO</p>	<p>Clerk All Cllrs</p>
<p>205/17 Community Plan</p> <p>Action plan has been updated where possible; still to be added is Local Economy, Landscape & Natural Environment and Roads, Traffic & Transport. These will be added in as received. It was noted that the Action Plan is a live document and as such needs to be changed to match current needs whilst still following the original policies.</p>	
<p>206/17 Website Update</p> <p>Clerk reported that the new council website was now live. All councillors encouraged to review and comment back. Issue had been encountered with transitioning the old to new site and the clerk thanked M.Lane and S.McKinnon for all their help and support.</p>	
<p>207/17 Meetings</p> <p><u>The following reports were received</u></p> <ul style="list-style-type: none"> • Broadband meeting – Cllr Hoyle with M.Postle. Specific properties to be contact to see if an alternative connection method would be more suitable for them. • High Furness LAP meeting – Cllr Hoyle, Cllr Baxter & Clerk. Information given on Local Plan review that LDNPA are consulting on in the coming months. Update on Housing Needs Assessments and how they can now be done through digital data rather than less reliable letterbox drops. Information on litter picking in Blawith & Subberthwaite parish, contact if Colton do litter pick for any helpful advice. • CALC District Association meeting – Cllr Dean, unable to attend or send a reserve • Flood risk management – Leven Valley Primary school Cllr Dean – Unable to attend or send a reserve.. 	
<p>208/17 Consultations</p> <p><u>The following consultations were considered, and responses noted:</u></p> <ul style="list-style-type: none"> • Utilities priority services register – No councillors were aware of the scheme – clerk to respond 	<p>Clerk</p>
<p>209/17 Correspondence</p> <p>Letter from Bethcar Commoners – Damage by off road vehicles. Suggestion of signs to encourage responsible usage, Clerk had already discussed this with M.Lane, awaiting off road groups decision who could apply for parish council grant to fund. A suggestion was made to apply for a restriction notice for 6 months of the year. It was not thought that this was the best course of action at this point but could be looked at in the future.</p> <p>Councillors had been asked by CALC if they would be interested in planning training, Clerk to reply suggesting it would have to be LDNPA specific</p>	<p>Clerk</p>
<p><u>Correspondence List</u></p> <p>CALC</p> <ul style="list-style-type: none"> • Invite to renewable energy projects talk • District Association meeting agenda • Cumbria in Bloom application forms 	

CCC

- 5 x Commons notices – None for Colton

SLDC

- Register of electors
- Agenda for SLDC meeting 27th Feb
- 2 x Licensing applications – None for Colton
- High Furness LAP mtg agenda
- Draft parish charter – comments back by 16/04

LDNPA

- Planning decisions (7/2017/5799 approved & 7/2018/5025 NOI)
- Invite to Development control committee mtg – 7th March 7/2017/5761
- Planning decisions (7/2017/5804 approved)
- Planning decisions (7/2017/5878 approved)
- 2 x Planning decisions – None for Colton
- Planning decisions (7/2017/5761 approved, 7/2018/5004 approved)
- Notification of the objection to YMCA mud dash event via LDNPA

Other Correspondence

- Concerns raised by resident over Mud Dash event at YMCA Lakeside
- Concerns over bikes/horses on footpaths and overnight stays at High Dam
- Bethcar Commoners – Request for PC to be notified of 4x4 vehicles damaging the moor.
- ACTion household flood resilience leaflet for electronic distribution
- Plantlife – Offer to learn about Lichen in the Lake District
- Various correspondence from SiteGround the new website hosting package
- ACT Gazette available on line
- Correspondence from resident regarding collapsed road on Satterthwaite to Penny Bridge road and the ineffectiveness of online reporting system
- Confirmation from ICO as subscribed to newsletter
- Request from Bouth resident to discuss litter and the schedule for picking
- Reply from Woodland Trust re water run off at Lakeside

210/17 Date of Next Meeting

The next meeting was confirmed as the Parish Open Meeting followed by the Annual Parish Council meeting to be held on Monday 14th May 2018 in Bouth Village Hall, starting at 7pm.