

**COLTON PARISH COUNCIL**  
**Allowances, Salaries and Contractor Payments approved for FY 18/19**

**1. Members' Allowances**

Each year, South Lakeland District Council reviews and recommends the allowances and expenses which may be claimed by Parish Councillors. These are then considered and approved by the Parish Council at a Council meeting. The following table shows the permissible allowances and rates for FY18-19 and whether they have been approved or waived by the Council.

| <b>Allowance</b>                               | <b>Recommended Rate</b>  | <b>Approved/Waived</b>                                   |       |                   |        |                   |        |                        |  |  |
|--|--|--|-------|-------------------|--------|-------------------|--------|------------------------|--|--|
| Parish Basic Allowance (Councillors)           | £30 per annum  | Waived   |       |                   |        |                   |        |                        |  |  |
| Parish Basic Allowance (Chair)                 | £60 per annum  | Waived   |       |                   |        |                   |        |                        |  |  |
| Travel expenses: Mileage                       | <ul style="list-style-type: none"> <li>• 45p/mile within 50mile radius of Parish</li> <li>• 22.5p/mile thereafter (or public transport cost, whichever is the least)</li> </ul>  | Approved, but waived for travel <u>within</u> the Parish |       |                   |        |                   |        |                        |  |  |
| Travel: Incidental expenses e.g. car park fees | Reimbursed on production of receipt.   | Approved   |       |                   |        |                   |        |                        |  |  |
| Subsistence expenses                           | <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Away 4 to 8 hrs</td> <td style="width: 50%;">£8.92</td> </tr> <tr> <td>Away &gt;8 to 12 hrs</td> <td>£12.76</td> </tr> <tr> <td>Away &gt;12 to 24hrs</td> <td>£24.05</td> </tr> <tr> <td><br/>Overnight stay B&amp;B</td> <td><br/>Reasonable actual<br/>Reasonable actual</td> </tr> </table> | Away 4 to 8 hrs  | £8.92 | Away >8 to 12 hrs | £12.76 | Away >12 to 24hrs | £24.05 | <br>Overnight stay B&B | <br>Reasonable actual<br>Reasonable actual | <p>Approved in principle (rarely occurs and normally waived).</p> <p>To be approved in advance at a Council meeting.</p> |
| Away 4 to 8 hrs                                | £8.92  |  |       |                   |        |                   |        |                        |  |  |
| Away >8 to 12 hrs                              | £12.76   |  |       |                   |        |                   |        |                        |  |  |
| Away >12 to 24hrs                              | £24.05   |  |       |                   |        |                   |        |                        |  |  |
| <br>Overnight stay B&B                         | <br>Reasonable actual<br>Reasonable actual   |  |       |                   |        |                   |        |                        |  |  |

**2. Clerk's Salary and Allowances:**

The Clerk is an employee of the Council and is paid a salary plus allowances as follows:

Salary: 10 hrs per week according to nationally agreed scale/rates (for FY 18/19 NALC spine point 20 = £10.301 per hour)  
 Travel & Subsistence: as for Councillors except that travel within the parish is paid.

Home Office Allowance(heating, lighting, phone, broadband): £216 per annum

**3. Lengthsman:**

The Lengthsman is a contractor for the Council and is currently paid an hourly rate of £14 per hour (increasing to £15 per hour at contract renewal Aug 18) for up to 21 hours per month to work on roads within the Parish.

## **PART-TIME CLERKS - HOURLY RATES April 2018**

Salary scales and hourly pay rates for **ALL** part-time clerks are calculated by **pro-rata** reference to the standard NJC working week for all local government staff of 37 hours. To calculate the hourly pay rate for part-time clerks paid between LC1 and LC4, divide the full-time annual salary by 52 weeks and then by 37 hours rounded to the 3rd decimal place.

**For part-time clerks in LC1 and part LC2, for example, the hourly rates, payable from 1 April 2018 are:**

### **Scale LC1 and part LC2 (SCP - Spinal Column Point)**

|     |    |         |
|-----|----|---------|
| SCP | 15 | £9.341  |
| SCP | 16 | £9.521  |
| SCP | 17 | £9.705  |
| SCP | 18 | £9.808  |
| SCP | 19 | £10.107 |
| SCP | 20 | £10.301 |
| SCP | 21 | £10.676 |
| SCP | 22 | £10.953 |
| SCP | 23 | £11.275 |
| SCP | 24 | £11.643 |
| SCP | 25 | £12.012 |
| SCP | 26 | £12.404 |
| SCP | 27 | £12.815 |