

COLTON PARISH COUNCIL

MINUTES OF THE ONLINE “EXTRAORDINARY” MEETING HELD VIA ZOOM ON MONDAY 27th JULY 2020

Present: Cllr K Dean (Chair), Cllr Brown, Cllr Henson, Cllr Hoyle, Cllr Jarvis, Cllr Taylor and J Hendry
(Clerk: clerk@coltonparishcouncil.org.uk)

Minute no	Action Point	Person
53/2020	Apologies received from Cllr Baxter Cllr Bennett and Cllr Milburn	
54/2020	Declarations of interest- none received	
55/2020	Public Participation - resolved to accept the following: a. Community participation: No members of the public present	
56/2020	Finance, Audit and Accounts The meeting was held to note and approve outstanding documents required for submission as part of the Annual Governance and Accountability Review (AGAR) process, the required finance and accounts documentation were approved at the meeting held on 27 June 2020. a. The meeting noted and approved the 2019/20 asset register which had previously been approved by the Finance Working Group on 22/7/2020 b. The meeting noted and approved the 2020/21 Risk Register which had previously been approved by the Finance Working Group on 22/7/2020. i) It was noted that the monthly inspections of the playground were not taking place in a timely manner and so it was agreed that Cllr Brown would approach the Chair of Bouth Village Green Committee to nominate an individual to take on this role. c. The following payments were approved: i) Lengthsman payment (June) £224 ii) Clerk salary (June) £359.57 iii) Clerk, newspaper notice £96	MB
57/2020	Next Meeting The next meeting will take place following the completion of the internal audit, prior to 31st August to enable AGAR sign-off and submission, date, venue and format TBC	ALL