

## GRANT AWARDING POLICY

This policy is designed as an aid for Colton Parish Council in the assessment of applications, and as a guide for applicants on the criteria applied for awarding grants.

### Policy Statement:

A grant or subsidy is any payment made by the Council, as a function of its legal powers, to be used by an organisation or individual for the furtherance of the well-being of the local community, for a purpose not directly controlled or administered by the Council.

Applications fall into the following broad categories:

1. Requests from local organisations within the Parish on a regular basis to cover costs of, for example, running events or maintenance costs of a local facility. Such grants will be shown as a separate item in the Council's annual budget and will be reviewed annually at the June meeting of the Council.
2. Requests from organisations within the Parish for start-up funding or to deal with a particular problem. Examples are local groups or clubs requiring facilities or items of equipment, or repair/replacement of such equipment. Such applications may arise at short notice and will require a fairly rapid response. Such applications will be considered at the next council meeting and shown as a separate item in the Council's annual budget.
3. Requests from charitable organisations based outside the Parish: Examples are the regular requests received from the NW Air Ambulance and the Citizens Advice Bureau. Such applications will be considered at the June meeting of the Council and, if approved, will be paid from the budget heading 'grants to other bodies'.

### Criteria for Receipt of Grants:

Applications under categories 1 and 2 above should:

1. Demonstrate clearly how the grant will be of benefit to the local community within the Parish.
2. Demonstrate how this grant will fulfil a need that would not otherwise be met. The Council will take account of the extent to which funding has been sought or could be sought from other sources or fund-raising activities.
3. Demonstrate support for a Community Plan Policy or Action Point.
4. State how evidence will be provided of use of the grant for local community purposes.

Applications will not be considered from:

1. Organisations intending to support or oppose any political party.
2. Organisations intending to discriminate on the grounds of race, religion, marital status, sexual orientation or sexuality etc, this is not an exhaustive list.
3. Private organisations that operate as a business intending to make a profit or surplus for personal gain.

APPLICATION FOR GRANT AWARD

1. Name of Applicant:

2. Name of Organisation:

3. Contact Details:

Address:

Tel:

Email:

Website (if applicable):

4. Position of Applicant within the Organisation:

5. Status (e.g. charity etc) and Role/Description of the Organisation:

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6. Location and Geographical Coverage of the Organisation's role (tick as appropriate):

Colton Parish based	District based	National Park based	County based	NW Region based	UK based	Excludes Parish

Additional explanation if required:

7. Amount of grant funding requested:

8. Purpose of grant:

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9. How would the application of grant funds benefit the community of Colton Parish?

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10. How would this grant fulfil a need that couldn't be met through other funding sources?

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11. State how you will provide evidence on appropriate use of this grant:

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12. How would this grant support a Community Plan Policy or Action Point? (Colton's Community Plan is available from the website:

<http://www.coltonparishcouncil.org.uk/Colton-Community-Plan-2015.htm> )

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Please return this form, preferably in digital format, to:

Julie Hendry, Parish Clerk

Email: [clerk@coltonparishcouncil.org.uk](mailto:clerk@coltonparishcouncil.org.uk)

c/o Pinebrook, Bouth, Cumbria, LA12 8JB

# COLTON PARISH COUNCIL

## ASSESSMENT CRITERIA-FOR COLTON PARISH COUNCIL USE ONLY

**Does the request meet the grant-awarding criteria? Tick all that apply:**

- a. Demonstrates clear benefit to local community?
- b. Demonstrates fulfilment of a need not otherwise met?
- c. Supports a Community Plan Policy or Action Point?
- d. States how evidence will be provided on appropriate use of a grant?
- e. Does not support or oppose a particular political party?
- f. Does not discriminate on the basis of race or religion?
- g. Is not a private organisation operating as a business for personal financial gain?

**Other comments:**

**Amount of grant awarded: £**

**Date:**

**Resolved at Council Meeting:**

**Minute Ref:**