

June 2021

Dear Sir/Madam,

You are invited to the Colton Annual Parish Council Meeting being held in Bouth Village Hall on **Tuesday 22 June at 7pm**. Due to the need to observe appropriate physical distancing, please let the Clerk know in advance if you plan to attend as the venue has a maximum occupancy level.

Julie Hendry, Clerk to Council, clerk@coltonparishcouncil.org.uk

AGENDA

1. Election of Chair for the Parish Council Year 2021/2022: ALL

Chairman to sign Declaration of Acceptance of Office

2. Apologies

Received from Cllr Hoyle and Cllr Henson

3. Appointment of Vice-Chair for the Parish Council Year 2021/2022: ALL

Vice-Chair to sign Declaration of Acceptance of Office

4. Minutes of Last Meeting

To authorise the Chair to sign the minutes of the Parish Open meeting and “extraordinary” Parish Council meetings held on 19 April 2021 as a true record.

5. Declarations of Interest

To receive declarations of interest by members in respect of items on this agenda

6. Requests for Dispensations

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest

7. Register of Members' Interests

To record any changes to the Register of Members' Interests

8. Bouth Village Green and Playground

- a. Acceptance of the quote from DCM Services to undertake repairs to the safety surface of Bouth Village Playground at a cost of £7900 +VAT delegating authority to the Parish Clerk to act on behalf of the PC
- b. Authorisation for the Chair to sign the agreement on behalf of the Parish Council
- c. Report from Chairman of Bouth Village Green/Playground Committee

9. Public Participation

- a. Community participation: Members of the community will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda
- b. District Council update:
- c. County Council update:

10. Update on actions from the previous meeting (not covered elsewhere on the agenda): NIL

11. Highways

- a. Highways Information Asset Management System (HIAMS) briefing on 24/6- nomination of PC representative

- b. South Lakes gully cleansing programme, timetable sent previously by Cllr J Willis (for information)
- c. A590 Swan junction update (for information)

12. Planning

- a. To consider and respond to the following planning applications: NIL
- b. Planning applications responded to, awaiting LDNPA decision:
 - i) 7/2021/5368 at Lake House, Lakeside, LA12 8AU. Change of use of field to domestic garden space and landscaping. CPC OBJECTED
- c. LDNPA decisions- for information only
 - i) 7/2021/5022 at Greenfield House, Bouth, LA12 8JB. Installation of roof windows. LDNPA APPROVED, CPC NEUTRAL
 - ii) 7/2021/5074 at Old Hall Farm, Bouth, Ulverston, LA12 8JA. Extension to existing agricultural buildings for storage of plant and machinery. LDNPA APPROVED, CPC OBJECTED.
 - iii) 7/2021/5164 at Hulleter Farm, Oxen Park, LA12 8HH (NOI). Erection of steel portal frame agricultural building to store farm machinery, equipment and straw bales. Decided.
 - iv) 7/2021/5281 at Bouth Village Hall, Bouth, LA12 8JE. LDNPA APPROVED, CPC SUPPORTED.
 - v) 7/2021/5286 at Birch How, Woodland Close, Lakeside, LA12 8AR. New build - front entrance extension. CPC NEUTRAL, LDNPA APPROVED WITH CONDITIONS
 - vi) 7/2021/5343 at High Haybridge, Bouth, LA12 8JG. Replacement single storey extension. CPC SUPPORTED, LDNPA APPROVED
- d. 7/2018/5025 complaint RE Hulleter Farm, Oxen Park, visit by the Planning Team update

13. Finance, Accounts, Assets and Audit: All

- a. To receive a bank reconciliation for year end 2020/21
- b. To receive and approve the Parish Risk Register (previously circulated)
- c. To receive and approve the Parish Asset Register (previously circulated)
- d. To receive the Annual Internal Audit Report 2020/21 (previously circulated)
- e. To receive and approve section 1 Annual Governance Statement 2020/21
- f. To receive and approve section 2 Accounting Statements 2020/21
- g. To declare Colton Parish Council exempt from sending the completed AGAR to the external auditor for a limited assurance review as all the qualifying criteria are met as outlined in the Certificate of Exemption
- h. To declare that the period for the exercise of public rights will be held between Thursday 1st July and Wednesday 11th August and that this information will also be published on the website and Parish noticeboards
- i. To approve the following payments:
 - i) Clerk salary (April/May/June) £376.40/£376.40/£376.40
 - ii) Lengthsman payment (April/May) £112/£48
 - iii) CALC subscription £196.16
 - iv) Parish annual insurance policy £419.89
 - v) Payroll provider (DM Payroll) £120.00
 - vi) Internal auditor (M Johnson) £50.00
- j. To note and approve the time required and the training costs (approx. £120 via CALC) and SLCC membership (approx. £410) for the Parish Clerk to undertake the CiLCA course, to be split in the ratio 5/7 between Colton PC and Allithwaite and Cartmel PC.
- k. Council to note the findings from the recent (May 21) inspection of Bouth Village Playground

14. Correspondence (previously sent via email), consultations and meetings attended:

- a. Southern Windermere Trail, update from Sara Spicer
- b. Lake District National Park Local Plan 2020 – 2035, adoption by LDNPA
- c. "Visit Cumbria" map, letter sent to Cllr Brereton by Mandy Lane

- d. East of the Lake Road, letter from Mr Blackburn, 15/6/21
- e. South Lakes District Association meeting, 10/6/21, update from Cllr Dean

15. Items for the next agenda

- a. Appointment of Representatives to Working Groups and Outside Bodies
- b. Communications Group update and preparation for the update of the Community Plan
- c. Update on “village centre” enhancements following awarding of Community Grant monies across Colton PC
- d. Annual report from the Chairman of the Bouth Village Green Advisory Committee
- e. Update on Colton Parish highways priorities across the Parish: Cllr Hoyle

16. Date and time of next meeting

The next meeting will take place on Monday 26th July 2021 at 7pm to take place at a venue to be confirmed.