

June 2021

Dear Sir/Madam,

You are invited to the Colton Annual Parish Council Meeting being held in Bouth Village Hall on **Tuesday 22 June at 7pm**. Due to the need to observe appropriate physical distancing, please let the Clerk know in advance if you plan to attend as the venue has a maximum occupancy level.

Julie Hendry, Clerk to Council, [clerk@coltonparishcouncil.org.uk](mailto:clerk@coltonparishcouncil.org.uk)

## AGENDA

### 1. Election of Chair for the Parish Council Year 2021/2022: ALL

Chairman to sign Declaration of Acceptance of Office

### 2. Apologies

Received from Cllr Hoyle and Cllr Henson

### 3. Appointment of Vice-Chair for the Parish Council Year 2021/2022: ALL

Vice-Chair to sign Declaration of Acceptance of Office

### 4. Minutes of Last Meeting

To authorise the Chair to sign the minutes of the Parish Open meeting and “extraordinary” Parish Council meetings held on 19 April 2021 as a true record.

### 5. Declarations of Interest

To receive declarations of interest by members in respect of items on this agenda

### 6. Requests for Dispensations

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest

### 7. Register of Members' Interests

To record any changes to the Register of Members' Interests

### 8. Public Participation

a. Community participation: Members of the community will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda

b. District Council update:

c. County Council update:

### 9. Update on actions from the previous meeting (not covered elsewhere on the agenda): NIL

### 10. Bouth Village Green and Playground

a. Acceptance of the quote from DCM Services to undertake repairs to the safety surface of Bouth Village Playground at a cost of £7900 +VAT delegating authority to the Parish Clerk to act on behalf of the PC

b. Authorisation for the Chair to sign the agreement on behalf of the Parish Council

### 11. Highways

a. Highways Information Asset Management System (HIAMS) briefing on 24/6- nomination of PC representative

b. South Lakes gully cleansing programme, timetable sent previously by Cllr J Willis (for information)

- c. A590 Swan junction update (for information)

## 12. Planning

- a. To consider and respond to the following planning applications: NIL
- b. Planning applications responded to, awaiting LDNPA decision:
  - i) 7/2021/5022 at Greenfield House, Bouth, LA12 8JB. Installation of roof windows. CPC NEUTRAL
  - ii) 7/2021/5368 at Lake House, Lakeside, LA12 8AU. Change of use of field to domestic garden space and landscaping. CPC OBJECTED
- c. LDNPA decisions- for information only
  - i) 7/2021/5074 at Old Hall Farm, Bouth, Ulverston, LA12 8JA. Extension to existing agricultural buildings for storage of plant and machinery. LDNPA APPROVED, CPC OBJECTED.
  - ii) 7/2021/5164 at Hulleter Farm, Oxen Park, LA12 8HH (NOI). Erection of steel portal frame agricultural building to store farm machinery, equipment and straw bales. Decided.
  - iii) 7/2021/5281 at Bouth Village Hall, Bouth, LA12 8JE. LDNPA APPROVED, CPC SUPPORTED.
  - iv) 7/2021/5286 at Birch How, Woodland Close, Lakeside, LA12 8AR. New build - front entrance extension. CPC NEUTRAL, LDNPA APPROVED WITH CONDITIONS
  - v) 7/2021/5343 at High Haybridge, Bouth, LA12 8JG. Replacement single storey extension. CPC SUPPORTED, LDNPA APPROVED
- d. 7/2018/5025 complaint RE Hulleter Farm, Oxen Park, visit by the Planning Team update

## 13. Finance, Accounts, Assets and Audit: All

- a. To receive a bank reconciliation for year end 2020/21
- b. To receive and approve the Parish Risk Register (previously circulated)
- c. To receive and approve the Parish Asset Register (previously circulated)
- d. To receive the Annual Internal Audit Report 2020/21
- e. To receive and approve section 1 Annual Governance Statement 2020/21
- f. To receive and approve section 2 Accounting Statements 2020/21
- g. To declare Colton Parish Council exempt from sending the completed AGAR to the external auditor for a limited assurance review as all the qualifying criteria are met as outlined in the Certificate of Exemption
- h. To approve the following payments:
  - i) Clerk salary (April/May/June) £376.40/£376.40/£376.40
  - ii) Lengthsman payment (April/May) £112/£48
  - iii) CALC subscription £196.16
  - iv) Parish annual insurance policy £419.89
  - v) Payroll provider (DM Payroll) £120
- i. Council to note the findings from the recent (May 21) inspection of Bouth Village Playground

## 14. Correspondence (previously sent via email), consultations and meetings attended:

- a. Southern Windermere Trail, update from Sara Spicer
- b. Lake District National Park Local Plan 2020 – 2035, adoption by LDNPA
- c. "Visit Cumbria" map, letter sent to Cllr Brereton by Mandy Lane
- d. East of the Lake Road, letter from Mr Blackburn, 15/6/21
- e. South Lakes District Association meeting, 10/6/21, update from Cllr Dean

**15. Items for the next agenda**

- a. Appointment of Representatives to Working Groups and Outside Bodies
- b. Communications Group update and preparation for the update of the Community Plan
- c. Update on “village centre” enhancements following awarding of Community Grant monies across Colton PC
- d. Annual report from the Chairman of the Bouth Village Green Advisory Committee
- e. Update on Colton Parish highways priorities across the Parish: Cllr Hoyle

**16. Date and time of next meeting**

The next meeting will take place on Monday 26<sup>th</sup> July 2021 at 7pm to take place at a venue to be confirmed.