

# COLTON PARISH COUNCIL

## MINUTES OF THE PARISH OPEN MEETING HELD VIA ZOOM ON MONDAY 19<sup>th</sup> APRIL 2021

Present: Cllr K Dean (Chair), Cllr Bennett, Cllr Brown, Cllr Henson, Cllr Hoyle, Cllr Jarvis, Cllr Taylor and J Hendry (Clerk: [clerk@coltonparishcouncil.org.uk](mailto:clerk@coltonparishcouncil.org.uk))

In attendance: Mr R Smith

Minute no	Action Point	Person
41/2021	<b>Apologies:</b> Cllr Baxter and Cllr Wharton	
42/2021	<p><b>Minutes of 2018 Open Meeting</b></p> <p>The Council agreed not to approve the minutes as the meeting took place too long ago to recall specifics for those who were present at the time. A number of Councillors and the Parish Clerk were not in post at this time so could not comment.</p> <p>Open Meetings were not held in 2019 due to the absence of a Clerk and in 2020 due to the covid lockdown.</p>	
43/2021	<p><b>Chairman's Report for 2020-2021 (previously circulated):</b></p> <p>The report contents were noted and thanks given to the contribution made by Cllr Fiona Baxter during her tenure with Colton Parish Council prior to her standing down as a Councillor in May.</p>	
44/2021	<p><b>Open Forum:</b></p> <p>Cllr Bennett asked that the PC consider new/additional ways by which the PC increase public participation and, following this, a number of suggestions were made. Mr Smith suggested that Facebook and Instagram would not be the best ways to reach out to people across Colton Parish.</p> <p>Cllr Bennett also felt it was important to determine the reasons for non-participation and Cllr Hoyle suggested a Parish Survey using Survey Monkey or Mailchimp etc.</p> <p>Cllr Taylor suggested using a thematic approach to meetings whereby presentations/input could be sought from local experts in specific subject areas so that the content and interest would be targeted.</p> <p>Cllr Dean asked which councillors would be willing to establish a working group to consider options for obtaining the views of parishioners and to agree a programme of themed meetings to increase public involvement. Cllrs Bennett, Taylor and Henson agreed to establish a Communications Working Group.</p> <p>The Parish Clerk suggested using the expertise of Cllr Taylor to approach students seeking internships in a media related subject to assist in supporting in this area of work. Cllr Taylor agreed to seek input from Lancaster University students to explore this as an option.</p>	<p style="text-align: center;"><b>AB/JT/BH</b></p> <p style="text-align: center;"><b>JT</b></p>

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45/2021	<b>Dates for future (2021/22) Parish Council Meetings:</b>			
	<b>DATE</b>	<b>MEETING</b>	<b>VENUE</b>	
	17 <sup>th</sup> May 21	Annual General Meeting	TBC	
	21 <sup>st</sup> June 21	Parish Council	TBC	
	26 <sup>th</sup> July 21	Parish Council	TBC	
	6 <sup>th</sup> Sept 21	Parish Council	TBC	
	11 <sup>th</sup> Oct 21	Parish Council	TBC	
	29 <sup>th</sup> Nov 21	Parish Council	TBC	
	10 <sup>th</sup> Jan 22	Parish Council	TBC	
	21 <sup>st</sup> Feb 22	Parish Council	TBC	
	21 <sup>st</sup> Mar 22	Parish Council	TBC	