

## COLTON PARISH COUNCIL

### MINUTES OF COLTON PARISH COUNCIL MEETING HELD AT ROOKHOW CENTRE ON MONDAY 5<sup>TH</sup> SEPTEMBER 2022

Present: Cllr Bennett (Chair), Cllr Brown, Cllr Dean, Cllr Henson, Cllr Jarvis, Cllr Milburn, Cllr Taylor, Cllr Wharton and J Hendry (Parish Clerk: [clerk@coltonparishcouncil.org.uk](mailto:clerk@coltonparishcouncil.org.uk))

In attendance: Six members of the public were in attendance

Minute no	Action Point	Person
46/2022	<b>Election of Chair for the Parish Council Year 2022/2023:</b> Cllr Bennett was nominated and elected unanimously as Chair of the Parish Council.	
47/2022	<b>Apologies:</b> Cllr Brereton	
48/2022	<b>Minutes of Last Meeting</b> The Chair was authorised to sign the minutes of the Annual Parish Council meeting held on 25 July 2022 as a true record of what was discussed.	
49/2022	<b>Declarations of interest:</b> Cllr Bennett declared an interest in the planning application under item 11 ix ref 7/2022/5506 (56/2022b below) and did not therefore take part in the decision making. Cllrs Brown and Jarvis declared an interest in Rusland Horizons Trust discussed in item	
50/2022	<b>Requests for dispensations:</b> None received	
51/2022	<b>Public participation:</b> a. The co-option of a Parish Councillor was discussed and it was agreed that the applicant would be invited to attend the next meeting to meet the councillors informally prior to a decision being made. b. Community participation: John Macintosh attended on behalf of the Keswick to Barrow (K2B) Walk and discussed the charitable work undertaken as part of the event in giving back to the communities that the walk passes through. On this matter a proposal for a defibrillator for Nibthwaite had been made which was discussed and gratefully accepted by the Parish Council. The funds for its purchase, the cabinet and installation would be provided by K2B though a suitable location with a robust electrical power supply is required and would need to be identified by the PC. Cllr Milburn agreed to approach Nibthwaite villagers to identify such allocation and to gain permission for its installation. The Parish Council agreed to fund the funding of consumables and ongoing maintenance. Cllr Bennett agreed to approach a local resident with experience of being responsible for defibrillator checks to understand the ongoing implications and the Parish Clerk agreed to communicate with Mr Macintosh to confirm the arrangements and location for installation and to put the matter onto the next agenda for agreement of next steps and a decision. A K2B safety issue was also mentioned with an application for a TTRO to be made to ensure walker safety for the next planned walk in 2023. A local family reported vehicle strike on their property once again, causing damage and a crack appearing on their wall. Cllr Brereton had previously emailed Cumbria County council and asked Helen Karaslaan to investigate the issue. It was agreed in response that a summary of issues would be compiled	<p style="text-align: center;">JH</p> <p style="text-align: center;">JM</p> <p style="text-align: center;">AB</p> <p style="text-align: center;">JH</p> <p style="text-align: center;">JH/BH</p>

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	<p>to send to CCC by the deadline of 12 September along with other road safety concerns that the PC have previously raised with Cllr Brereton.</p> <p>Sue Nicholls welcomed the PC meeting to Rookhow and offered the space as a future meeting venue for all interested parties and future events.</p> <p>A member of the public asked for an old caravan considered to be an “eyesore” to be removed from one of the fields adjacent to Ealinghearth, locally known as the “pig road”. It was agreed that land (and caravan) ownership would be determined and the location using What3Words would be sent to the LDNPA planning department to act on their 3-year time limit agreed for the siting of this caravan.</p> <p>c. District Council update: Cllr Wharton advised that an update was not available for the PC.</p> <p>d. County Council update: Cllr Brereton was not available therefore an update was not provided</p> <p>e. Police update: None provided.</p>	<b>MB/JH</b>
52/2022	<p><b>Update on actions from the previous meeting:</b></p> <p>a. The retirement of Cllr David Hoyle from the Parish Council: Cllr Henson updated the meeting on the purchase of a card and gift which would be taken to him by one of the sitting councillors.</p>	<b>GJ</b>
53/2022	<p><b>Proposal for sharing PC responsibilities and portfolios:</b></p> <p>Cllr Bennett made reference to a previously circulated list of responsibilities and of the councillors who had volunteered to pick up specific “portfolios” to share the PC workload. It was agreed that the list would be updated and re-circulated for approval at the next meeting.</p>	<b>JH</b>
54/2022	<p><b>Colton Parish community matters and sustaining our environment:</b></p> <p>a. Greening Our Highways project update: Cllr Brown reported that an update had been prepared and would be sent to CCC. The next stages of the project and being consulted on are for planting at Colton Church and Light Hall. Due to environmental issues the project plan may run until then end of October. Report to be sent to CCC by the Parish Clerk and Cllr Brown agreed to follow up on the invoicing arrangements.</p> <p>b. Community Plan and grant application update: Cllr Taylor updated on the progress being made towards developing the CP and on a submission for grant funding that had been also sent to the PC for information and which the requirement for matched funding would need to be agreed.</p> <p>The recent attendance at the Rusland Show had seen a number of issues raised by Parishioners such as broadband coverage and retaining the tranquillity of the valley though no new topics were raised for inclusion in the Plan.</p> <p>The issue of the fitness for purpose and quality of the PC stand was also raised and it was agreed that the PC needed to consider resources for presenting at future events and the need for a banner, suitable table, display stand etc. In addition a framework for presenting ideas required to improve the professional image of the PC was required.</p> <p>MB to investigate timescales for submission of grant to SLDC.</p> <p>c. The Community grant criteria and process for 2022/23 was discussed. It was agreed that the existing form should be reviewed and changes sent to the Parish Clerk which would then be placed on the next agenda to agree the next steps of the process.</p>	<p><b>JH</b></p> <p><b>MB</b></p> <p><b>JT</b></p> <p><b>ALL</b></p> <p><b>ALL</b></p> <p><b>JH</b></p>

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	<p>d. Community resilience discussion and feedback from “Sustainable Warmth” presentation: Cllr Bennett circulated a poster and some leaflets for posting on notice boards and the councillors were updated on the process being followed.</p> <p>e. Assets of Community Value update: Cllr Brown reported that The Manor had been re-registered and that two local woods were due for re-registering in November. She also proposed that The White Hart, Bouth should be registered as an ACV and agreed to pick this up on behalf of the PC.</p>	<b>MB</b>
55/2022	<p><b>Highways and lengthsman</b></p> <p>a. Letter to Google Maps regarding routes through Colton Parish: Cllr Henson requested that this be added to a future agenda in relation to letter writing to Amazon once the complexities had been worked through.</p> <p>b. Highways proposal to limit damage to properties at Bandrake Head. This was discussed earlier in the meeting though Cllr Jarvis suggested that the known areas of concern are added to send to CCC as part of the PC submission. Councillors agreed to submit areas of concern to the Parish Clerk for inclusion before 9<sup>th</sup> September.</p>	<b>BH</b>  <b>ALL</b>
56/2022	<p><b>Planning</b></p> <p>a. To consider and respond to the following planning applications: NIL new applications received.</p> <p>b. Planning applications responded to, awaiting LDNPA decision: The list of planning applications as posted on the meeting agenda was noted by the PC. Cllr Wharton agreed to “call in” the application 7/2022/5487 for discussion by the Development Committee given the local strength of feeling regarding the proposals.</p> <p>c. LDNPA decisions: The list of planning decisions as posted on the meeting agenda was noted by the PC.</p> <p>d. Land adjacent to The Smithy, Bouth: Cllrs Brown and Dean provided an update on the current situation and on the working party held on 4/9.</p>	<b>IW</b>
57/2022	<p><b>Finance, Assets, Governance and Audit: All</b></p> <p>a. The following payments were approved by the Parish Council:</p> <ul style="list-style-type: none"> <li>i) Clerk salary (August) £398.74</li> <li>ii) Clerk to refund unexpected bank credit made due to S/O change £22.34 was noted by the PC</li> <li>iii) Lengthsman payment (August) £140</li> <li>iv) Meeting room hire (Rookhow) £30</li> <li>v) RoSPA for Bouth Village Playground inspection £84</li> </ul> <p>b. The PC noted the findings of the annual BVG playground inspection from RoSPA</p> <p>c. The PC discussed and agreed the funding for two Green Sparks events and for refreshments as proposed by Cllr Bennett with likely costs in the region of £30-40 for each event</p>	
58/2022	<p><b>Correspondence shown below was noted by the Council</b> (relevant documents were previously circulated):</p> <p>a. Cllr Henson agreed to attend the Road Safety meeting on 7th September in Greenodd Village Hall and report back on behalf of the PC</p> <p>b. In response to an email offering a visit from SLDC Council Leader it was agreed that the first meeting would be an evening visit to the councillors and the Parish Clerk would ask him for an agenda and send him a copy of the Community Plan</p>	<b>BH</b>  <b>JH</b>

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	<p>c. Email from a potential candidate for Parish Councillor was noted and would be replied to as referred to above 51/2022 (a)</p> <p>d. The email from CALC RE Westmorland and Furness Council Plan, consultation ending 16th September, was noted by the meeting</p> <p>e. The email advising of Lakes in a Day event, 8th October was noted by the PC.</p> <p>f. The email from a resident regarding the Ashes Beck footbridge was noted by the PC and it was agreed that this information would be sent to Sara Spicer for a LDNPA view</p>	<p style="text-align: center;"><b>JH</b></p> <p style="text-align: center;"><b>JH</b></p>
59/2022	<p><b>Items for PC newsletter</b></p> <p>The deadlines for article submission are needed and for publication on the PC website and it was agreed that Cllr Brown would lead on pulling this together. It was agreed that £40 would be contributed towards the costs of the publication of the Coniston and Crake Valley News.</p>	<p style="text-align: center;"><b>MB</b></p> <p style="text-align: center;"><b>JH</b></p>
60/2022	<p><b>Items for the next PC agenda</b></p> <p>a. PC to review the pay scales and salary increase for the Parish Clerk</p>	
61/2022	<p><b>Date and time of next meeting</b></p> <p>The next meeting will take place on Monday 3<sup>rd</sup> October 2022 at 7pm at Rusland Reading Rooms</p>	<p style="text-align: center;"><b>ALL</b></p>