

14 March 2023

Dear Sir/Madam,

You are summoned to attend the Colton Parish Council Meeting being held on **Monday 20th March 2023 at 7pm at Oxen Park Reading Room**. Members of the public please let the Clerk know in advance if you plan to attend and wish to speak on a specific matter.

Julie Hendry, Clerk to Council, clerk@coltonparishcouncil.org.uk

AGENDA

- 1. Apologies and introductions:** Cllr Taylor and Cllr Pender
- 2. Minutes of Last Meeting:** To authorise the Chair to sign the minutes of the Parish Council meeting held on 20 February 2023 as a true record.
- 3. Declarations of Interest:** To receive declarations of interest in respect of items on this agenda
- 4. Requests for Dispensations:** The Clerk to report any requests received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
- 5. Public Participation**
 - a. Community participation: Project Gigabit update from Mike Postle
 - b. District/County Council update:
 - c. Review of speed indication devices (SIDs) and locations: PCSO Paul Harris
- 6. Update on actions from the previous meeting** (not covered elsewhere on the agenda):
 - a. Defibrillator location update: Cllr Brown
 - b. ACV application for the White Hart: Parish Clerk
- 7. Annual Open meeting planning discussion**

Councillors to propose a date, venue and format of Annual Open meeting for 2023/24, a date has been "pencilled in" for 15/5.
- 8. Colton Parish community and environmental matters:**
 - a. The Council proposes that a Community Plan working Group meeting should be held in advance of the Annual Open meeting to update the proposal, agree key priorities and lead Councillors: ALL
 - b. Awarding of Community Grants for 2022/23: ALL
 - c. Sales Bank blocked footpath update: Cllr Brown
 - d. Future use of Nibthwaite Telephone box: ALL
- 9. Highways and lengthsman: ALL**
- 10. Planning**
 - a. To consider and respond to the following planning applications:
 - i) 7/2022/5706 at 10 Landing Close, Lakeside, LA12 8AP. Extensions and raising of roof and floor levels and internal remodelling
 - ii) 7/2023/5140 at Cedar Bank, Finsthwaite, LA12 8BJ. Side extension to existing single storey dwelling, and creation of new patio area
 - iii) 7/2023/5144 (NoI) at Barkhouse Bank, Rusland, LA12 8LD. Proposed new tracks

- b. Planning applications responded to, awaiting LDNPA decision:
 - i) 7/2022/5695 at The Cabin, Low Stott Park, LA12 8AX. Replacement of wooden jetties, construction of decking and installation of water source heat exchangers
- c. LDNPA decisions:
 - i) 7/2022/5697 at The Cabin, Low Stott Park, LA12 8AX. Construction of a detached, single-storey building for boat storage. CPC OBJECTED, LDNPA APPROVED WITH CONDITIONS
 - ii) 7/2022/5741 at Dunelm Croft, Lakeside, LA12 8AU. Construction of garage with storage space above, photovoltaic panels on roof and reduction in boundary wall height. Resubmission of 7/2022/5195. CPC NEUTRAL, LDNPA APPROVED WITH CONDITIONS
 - iii) 7/2023/5034 at section 3, Lakeside Hotel to The Knoll. Multi-user trail. CPC SUPPORTED, LDNPA APPROVED WITH CONDITIONS

11. Finance, Governance and Audit: All

- a. To approve the following payments:
 - i) Clerk salary (February/March) £458.04/£457.84
 - ii) IH Media, creation of website template for MailChimp, £282.50
 - iii) D Hamer, lawnmower servicing expenses, £24.21
 - iv) Cumbria Clock Company, Finsthwaite Clock service, £198.00
 - v) HMRC Q4 £343.60
 - vi) Clerk expenses Q4 £181.83
- b. The Parish Council to note receipt of a Freedom of Information request in relation to the unregistered land in Bouth and to agree the PC response
- c. The Parish Council to note receipt of the AGAR timetable for the 2022/23 return
- d. The Parish Council to note the latest report following the inspection of Bouth Village Green playground, with no issues to report
- e. The Parish Council to approve and adopt the PC Complaints Policy, as previously circulated
- f. The Parish Council to approve and adopt the PC Handling Complex Communications policy, as previously circulated
- g. The Parish Council to approve the appointment of Charlene Iredale as internal auditor for the period 2022/23
- h. The Parish Council to agree PC meeting dates for 2023/24 as previously circulated

11. Correspondence (previously sent via email), consultations and meetings:

- a. Email advising of tree felling and coppicing in Moss and Height Spring wood, Bouth, in March
- b. Invitation received to attend Rookhow annual review and strategic gathering
- c. Letter from a member of the public offering services in managing PC green spaces
- d. Complaint received from a member of the public in relation to the use of unregistered land in Bouth

12. Items for PC newsletter: ALL

13. Items for the next agenda

- a. Ashes Bridge repair update
- b. Update on Bandrake Head property internal damage
- c. Green Sparks Terms of Reference to be approved

14. Date and time of next meeting

The next meeting of the Parish Council will take place on a date and time TBC