

## COLTON PARISH COUNCIL

### MINUTES OF COLTON PARISH COUNCIL MEETING HELD AT RUSLAND READING ROOMS ON MONDAY 20<sup>th</sup> FEBRUARY 2023

Present: Cllr Bennett (Chair), Cllr Dean, Cllr Jarvis, Cllr Milburn, Cllr Taylor and J Hendry (Parish Clerk)  
[clerk@coltonparishcouncil.org.uk](mailto:clerk@coltonparishcouncil.org.uk)

In attendance: No members of the public were in attendance

Minute no	Action Point	Person
119/2022	<b>Apologies:</b> Cllr Brown, Cllr Hodgson, Cllr Pender and PCSO Harris	
120/2022	<b>Minutes of Last Meeting</b> The Chair was authorised to sign the minutes of the Parish Council meeting held on 16 January 2023 as a true record of what was discussed.	
121/2022	<b>Declarations of interest:</b> None were received in respect of items on this agenda.	
122/2022	<b>Requests for dispensations:</b> None were received.	
123/2022	<b>Public participation:</b> a. Community participation: No representations were made by members of the public due to non-attendance b. District Council update: An update was not available for the PC meeting. c. County Council update: An update was not available for the PC meeting. d. Police update: Apologies sent and an email newsletter was sent out post meeting	
124/2022	<b>Update on actions from the previous meeting:</b> a. Defibrillator location update: It was agreed that another member of the public would be approached to find another option to site a defibrillator. The Parish Clerk also agreed to follow up the original contact in Nibthwaite. b. ACV application for the White Hart: Cllr Dean has completed and submitted an application which will be submitted for approval.	JH/MB  JH
125/2022	<b>Colton Parish community matters and sustaining our environment:</b> a. The PC discussion on whether or not to update the Community Plan and, if so, to agree the allocation of specific areas of responsibility. Cllr Bennett provided an update and summarised the briefing paper that had been produced for comment. If agreed by the PC, the structure and themes need to be developed and the proposal would be submitted for grant funding and to set aside some monies from the budget. Cllr Taylor suggested that the use of hard “ targets ” may not be the ideal focus and that broad objectives might prove more helpful in guiding a more creative approach. Cllr Jarvis suggested partnership working with other similar groups in the Rusland Valley. A suggestion of inviting members of the new board of Rusland Horizons might provide current context and inspire a softer approach. Cllrs Dean and Milburn agreed that the Community Plan needed to be updated. The overall approach was shared in principle with a briefer style and more qualitative measures and partnership working needed to be agreed. The “ cabinet of curiosities ” as proposed was felt to be a valuable tool in engaging a wider group of people. In addition the large businesses such as hotels, spas, pubs etc may need to be included as	JT

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	<p>stakeholders and partners and Cllr Taylor agreed to add this to the proposal in time for submission at the earliest opportunity.</p> <p>It was also agreed that the necessary resources, as identified, in addition to the two grants that were being applied for, would be made available and approval was also given for Cllr Brown to proceed with the grant applications.</p> <p>b. Annual Open meeting planning discussion: Cllr Bennett proposed that the Annual Open meeting should take a different format. It was agreed that a plan would be drafted by the next meeting to include ideas of venues and objectives of the meeting, Cllr Bennett asked for volunteers and it was agreed that Cllrs Bennett, Brown, Dean and Jarvis would form a working group.</p> <p>c. Green Sparks request to form a CPC Working Group: Cllr Bennett presented a proposal for partnership working, the PC having declared a climate emergency, and it was agreed that the PC would support it forming a PC working group with the next step to formalise Terms of Reference.</p> <p>d. Suggestions for Community Grant expenditure for 2022/23: A number of potential ideas were presented and approaches were sought by the next meeting for consideration. The Parish Clerk agreed to ask previous applicants whether there was a need for “green” and gardening items to replace previous planters etc.</p>	<p style="text-align: center;"><b>MB</b></p> <p style="text-align: center;"><b>ALL</b></p> <p style="text-align: center;"><b>AB/MB/KD/GJ</b></p> <p style="text-align: center;"><b>AB/MB/JH</b></p> <p style="text-align: center;"><b>ALL</b></p> <p style="text-align: center;"><b>JH</b></p>
126/2022	<p><b>Highways and lengthsman:</b> Cllr Bennett updated the council about gritting in local areas and that the PC would proactively approach the new Councillor with the Highways portfolio to present at the meeting. It was felt that traffic and the highways are high on the priorities of the PC and that awareness of these issues should be signposted to the new member and to the new Westmorland and Furness Councillor, Cllr Pender.</p> <p>It was also agreed that PCSO Harris would be invited to the next meeting to update Council on the proposed location for speed indication devices (SIDs) across the Parish.</p>	<p style="text-align: center;"><b>JH</b></p> <p style="text-align: center;"><b>JH</b></p>
127/2022	<p><b>Planning:</b></p> <p>a. The following planning application was considered: 7/2022/5695 at The Cabin, Low Stott Park, LA12 8AX. Replacement of wooden jetties, construction of decking and installation of water source heat exchangers. The PC agreed to OBJECT on the grounds of LDNPA policy 24 regarding lakeshore development citing protection of the reedbeds and associated environmental concerns.</p> <p>b. Planning applications responded to, awaiting LDNPA decision: The list of planning applications as posted on the meeting agenda was noted by the PC.</p> <p>a. LDNPA decisions: The list of planning decisions as posted on the meeting agenda was noted by the PC.</p> <p>b. Councillor Dean reported on the current situation regarding the land adjacent to the Smithy, Bouth and the outline plan for maintenance and planting in this area supported by Bouth Village Green Committee. It was agreed that this plan would be sent to the owner of the Smithy in view of previous discussions to work in partnership. Part of the planting</p>	

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	schedule would require a sum of money to be spent on plants and other gardening equipment.	
128/2022	<p><b>Finance, Assets, Governance and Audit:</b></p> <p>a. The following invoices were approved for payment:</p> <ul style="list-style-type: none"> <li>i) Clerk salary (February), £458.04</li> <li>ii) Clerk expenses (printer cartridges), £139.30</li> <li>iii) Lengthsman payment (January), £240.00</li> <li>iv) Bouth Village hall hire, £15.00</li> <li>v) Rusland Reading Rooms hire, £80.00</li> </ul> <p>b. A discussion took place on the adoption of a “vexatious communications” policy and comments were requested on the draft. It was also agreed that the Complaints Policy would be updated and sent out for comment.</p>	<p><b>ALL</b></p> <p><b>JH</b></p>
129/2022	<p><b>Correspondence, consultations and meetings</b> (relevant documents were previously circulated)</p> <p>a. Email offering a meeting with a member of Friends of the Lake District RE planning</p> <p>The Parish Council noted the receipt of the correspondence received prior to the meeting as listed above. It was agreed that the LDNPA representative would be invited to attend in advance of the next PC meeting.</p>	<p><b>JH</b></p>
130/2022	<p><b>Items for PC newsletter:</b></p> <p>Suggested items included an item on how the PC is involved in commenting on planning applications.</p>	<p><b>MB</b></p>
131/2022	<p><b>Items for the next PC agenda:</b></p> <ul style="list-style-type: none"> <li>a. Agreement of PC meeting dates for 2022/23</li> <li>b. Review and adoption of PC Vexatious Communications and Complaints Policies</li> <li>c. Sales Bank blocked footpath update</li> <li>d. Ashes Bridge repair update</li> <li>e. Update on Bandrake Head property internal damage</li> <li>f. Review of SIDs locations-PCSO Paul Harris</li> <li>g. Parish Open meeting location and objectives</li> </ul>	
132/2022	<p><b>Date and time of next meeting:</b></p> <p>The next meeting will take place on Monday 20<sup>th</sup> March 2023 at 7pm at Oxen Park Reading Room</p>	<p><b>ALL</b></p>