

4 May 2023

Dear Sir/Madam,

You are summoned to attend the Colton Annual Parish Council Meeting being held in Oxen Park Reading Room on **Monday 15th May at 7pm**. Please let the Parish Clerk know in advance if you plan to attend and wish to speak on a specific matter.

Julie Hendry, Clerk to Council, clerk@coltonparishcouncil.org.uk

AGENDA

- 1. Election of Chair for the Parish Council Year 2023/2024:**
- 2. Apologies:**
- 3. Appointment of Vice-Chair for the Parish Council Year 2023/2024:**
- 4. Minutes of Last Meeting:** To authorise the Chair to sign the minutes of the Annual Parish meeting held on 16 May 2022 and of the Parish Council meeting held on 20 March 2023 as a true record.
- 5. Declarations of Interest:** To receive declarations of interest by members in respect of items on this agenda
- 6. Requests for Dispensations:** The Clerk to report any requests received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
- 7. Register of Members' Interests:** To record any changes to the Register of Members' Interests
- 8. Public Participation**
 - a. Community participation:
 - i) Member of the public to be considered for co-option
 - b. Unitary Authority update: Cllr Pender
- 9. Update on actions from the previous meeting** (not covered elsewhere on the agenda): NIL
- 10. Chair's Report 2022/23:** Cllr Abigail Bennett
- 11. Parish Open Meeting update:** ALL
- 12. Colton Parish community matters and sustaining our environment:**
 - a. Community Plan update: ALL
 - b. Green Sparks update: Cllrs Bennett and Brown
- 13. Highways and lengthsman:** ALL
 - a. Update from Cllr Pender regarding potholes
 - b. Issues for reporting to Highways and Parish Lengthsman
- 14. Planning**
 - a. To consider and respond to the following planning applications:
 - i) 7/2023/5207 and 5208 at Rook Howe, Rusland, LA12 8LA. Proposed internal improvement works to the Bunkbarn and to extend the Piggery to create a plant room.

- ii) 7/2023/5239 at Low Parkamoor Cottage, The Heald, Satterthwaite, LA21 8AD. Installing a PV (photovoltaic) panel.
- iii) 7/2023/5254 at The Cabin, Low Stott Park, LA12 8AX. Part single- and two-storey extensions following withdrawal of application ref 7/2022/5511.
- iv) 7/2023/5259 at Mountain View, Low Nibthwaite, LA12 8DE. 10 x ground mounted photovoltaic solar panels, mounted in pairs using a key clamp railing system.
- b. Planning applications responded to, awaiting LDNPA decision:
 - i) 7/2023/5213 at Nibthwaite Barn, High Nibthwaite, LA12 8DF. CPC SUPPORTED
- c. LDNPA decisions- for information only
 - i) 7/7/2022/5695 at The Cabin, Low Stott Park, LA12 8AX. Replacement of wooden jetties, construction of decking and installation of water source heat exchangers. CPC OBJECTED, LDNPA REFUSED
 - ii) 7/2022/5706 at 10 Landing Close, Lakeside, LA12 8AP. Extensions and raising of roof and floor levels and internal remodelling. CPC NEUTRAL, APPLICATION WITHDRAWN
 - iii) 7/2023/5140 at Cedar Bank, Finsthwaite, LA12 8BJ. Side extension to existing single storey dwelling, and creation of new patio area. CPC NEUTRAL, LDNPA APPROVED

15. Finance, Assets, Governance and Audit: All

- a. To receive a bank reconciliation for year end 2022/23
- b. To receive and approve the Parish Risk Register
- c. To receive and approve the Parish Asset Register
- d. To approve the following payments:
 - i) Lengthsman payment (March/April) £200/£260
 - ii) Diane Malley payroll services, £120
 - iii) Clerk salary (May) £458.04* (manual adjustment is required as standing order is currently £398.74)
 - iv) Clerk expenses, £48.97 (for stationery)
 - v) CALC subscription £206.40
 - vi) Viking stationery, £38.32
 - vii) Oxen Park Reading Room hire, £20
- e. Update on the recent meeting held with a complainant: Cllr Bennett
- f. Council to note the findings from the recent (April 23) inspection of Bouth Village Playground

16. Annual report from the Chairman of the Bouth Village Green Advisory Committee

17. Correspondence (for information unless otherwise stated), consultations and meetings attended:

- a. Tackling water quality, PC representative sought
- b. YMCA Lakeside, sale of land
- c. Age Friendly Communities introduction email

18. Items for the next agenda

- a. To receive the Annual Internal Audit Report 2022/23
- b. To receive and approve section 1 Annual Governance Statement 2022/23
- c. To receive and approve section 2 Accounting Statements 2022/23
- d. To agree the period for the exercise of public rights

19. Date and time of next meeting

The next meeting of the Parish Council will take place on Monday 19th June 2022 at 7pm at Colton Church Hall.