

COLTON PARISH COUNCIL

MINUTES OF COLTON PARISH COUNCIL MEETING HELD AT OXEN PARK READING ROOM ON MONDAY 20th MARCH 2023

Present: Cllr Bennett (Chair), Cllr Dean, Cllr Jarvis, Cllr Milburn and J Hendry (Parish Clerk)
clerk@coltonparishcouncil.org.uk)

In attendance: Cllr Brereton (westmorlandandfurness.gov.uk)

Minute no	Action Point	Person
133/2022	Apologies: Cllrs Hodgson, Taylor and Pender	
134/2022	Minutes of Last Meeting The Chair was authorised to sign the minutes of the Parish Council meeting held on 20 February 2023 as a true record of what was discussed.	
135/2022	Declarations of interest: None were received in respect of items on this agenda. Ken RE Bouth VH grant application	
136/2022	Requests for dispensations: None were received.	
137/2022	Public participation: a. Community participation: A member of the public attended to update the PC on broadband in Colton Parish with a report produced for the Council meeting. Issues still in Rusland Valley. Cumbria is part of Project Gigabit pilot who awarded the contract to Fibrus who are responsible for connecting the rural areas together. Rusland/Bouth will be covered by this project with completion expected by end of 2025, Oxen Park by end of 2026, Nibthwaite and Spark Bridge timescales unclear though likely to be part of the contract agreed. If areas are part of Fibrus contract householders do not need to take any action and if not the voucher scheme will be reinstated for households to use. b. County Council update: Cllr Brereton provided an update on the current situation regarding the Local Government Review and the transition to for Westmorland and Furness Council. The PC thanked Cllr Brereton for the help provided in dealing with some key issues and wished him best wishes in his new role. c. Review of speed indication devices (SIDs) and locations: PCSO Paul Harris provided an update via email in advance of the meeting. There was an issue with the settings on the SID in Spark Bridge as the villagers feel that the speed limit in that area should be 20mph but in fact the SID was set to 35mph which potentially masked excessive unsafe speeds as experienced by people living/walking in the area. It was agreed that Cllr Pender would be involved in resolving this if necessary and the Parish Clerk agreed to contact PCSO Harris when and where it will be used elsewhere in the Parish.	JH
138/2022	Update on actions from the previous meeting: a. Defibrillator location update: Cllr Brown reported that the Kennels, in Nibthwaite already have an existing defibrillator but there was a suitable place to locate one on the other side of the wall. It was agreed that the PC would thank the Water Park for supporting the PC in this matter. b. ACV application for the White Hart: To be uploaded to the website by the Parish Clerk	JH
139/2022	Annual Open meeting planning discussion The date of the Annual Open meeting for 2022/23 was agreed for 20 th May to be held in Rusland Reading Rooms, the Parish Clerk agreed to approach Cllr Jonathan Brook to be the keynote speaker at the meeting.	JH

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	<p>The questionnaire would be devised by a volunteer, yet to be agreed, and the Parish Clerk agreed to review the laptop contents to identify potential ideas for content.</p> <p>The method of administering the survey is still to be decided but it was agreed that the survey would be published online with additional hard copies available for those who would be unable to access via use of IT.</p>	JH
140/2022	<p>Colton Parish community matters and sustaining our environment:</p> <p>a. The Council agreed that a Community Plan Working Group meeting should be held (date TBC) in advance of the Annual Open meeting to update the proposal, agree key priorities and lead Councillors.</p> <p>b. Awarding of Community Grants for 2022/23: The Parish Council have received applications from Oxen Park Reading Room (£150) and Bouth Village Hall (£298.76). Both were agreed by the Council and the Parish Clerk agreed to advise them of their success.</p> <p>c. Sales Bank blocked footpath update: Cllr Brown agreed to ask who the owner is also the Parish Clerk agreed to ask Sara Spicer for an update on the situation.</p> <p>d. The Parish Clerk agreed to devise a poster to put into Nibthwaite Telephone box to obtain ideas from the local public on what use the phone box could be put to.</p>	<p>ALL</p> <p>JH</p> <p>MB/JH</p> <p>JH</p>
141/2022	<p>Highways and lengthsman:</p> <p>The Council had no new issues to report.</p> <p>The Parish Council agreed to thank Cllr Hodgson and a member of the public for their work in clearing the drains in Bouth</p>	MB
142/2022	<p>Planning:</p> <p>a. The following planning application was considered:</p> <p>i) 7/2022/5706 at 10 Landing Close, Lakeside, LA12 8AP. Extensions and raising of roof and floor levels and internal remodelling. The Parish Council agreed a NEUTRAL response to this planning application.</p> <p>ii) 7/2023/5140 at Cedar Bank, Finsthwaite, LA12 8BJ. Side extension to existing single storey dwelling, and creation of new patio area. The Parish Council agreed a NEUTRAL response to this planning application.</p> <p>iii) 7/2023/5144 (NoI) at Barkhouse Bank, Rusland, LA12 8LD. Proposed new tracks. The Parish Council noted this Notice of Intent.</p> <p>iv) 7/2023/5137 at Black Beck Caravan Park, Bouth, LA12 8JN. Conversion of existing workshop buildings to provide two holiday lets. The Parish Council agreed a NEUTRAL response to this planning application, subject to bat survey</p> <p>b. Planning applications responded to, awaiting LDNPA decision: The list of planning applications as posted on the meeting agenda was noted by the PC.</p> <p>c. LDNPA decisions: The list of planning decisions as posted on the meeting agenda was noted by the PC.</p>	
143/2022	<p>Finance, Assets, Governance and Audit:</p> <p>a. The following invoices were approved for payment:</p> <p>i) Clerk salary (February/March) £458.04/£457.84</p> <p>ii) IH Media, creation of website template for Mail Chimp, £282.50</p> <p>iii) D Hamer, lawnmower servicing expenses, £24.21</p> <p>iv) Cumbria Clock Company, Finsthwaite Clock service, £198.00</p> <p>v) HMRC Q4 £343.60</p>	

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	<p>vi) Clerk expenses Q4 £181.83</p> <p>b. The Parish Council noted the receipt of a Freedom of Information request in relation to the unregistered land in Bouth and agreed the PC response to be submitted by the deadline</p> <p>c. The Parish Council noted the receipt of the AGAR timetable for the 2022/23 return</p> <p>d. The Parish Council noted the latest report following the inspection of Bouth Village Green playground, with no issues to report</p> <p>e. The Parish Council approved and agreed to adopt the PC Complaints Policy, as previously circulated</p> <p>f. The Parish Council approved and agreed to adopt the PC Handling Complex Communications policy, as previously circulated</p> <p>g. The Parish Council approved the appointment of Charlene Iredale as internal auditor for the period 2022/23</p> <p>h. The Parish Council agreed the PC meeting dates for 2023/24 as previously circulated</p>	
144/2022	<p>Correspondence, consultations and meetings</p> <p>The following items were noted by the Council as the relevant documents were previously circulated.</p> <p>a. Email advising of tree felling and coppicing in Moss and Height Spring wood, Bouth, in March</p> <p>b. Invitation received to attend Rookhow annual review and strategic gathering</p> <p>c. Letter from a member of the public offering services in managing PC green spaces</p> <p>d. A complaint was received from a member of the public in relation to the use of unregistered land in Bouth. The PC agreed to identify potential meeting dates.</p>	
145/2022	<p>Items for PC newsletter:</p> <p>Items suggested for inclusion were publicising the name of the speaker for the PC Open Meeting and on the broadband update</p>	MB
146/2022	<p>Items for the next PC agenda:</p> <p>a. Ashes Bridge repair update</p> <p>b. Update on Bandrake Head property internal damage</p> <p>c. Green Sparks Terms of Reference to be approved</p>	
147/2022	<p>Date and time of next meeting:</p> <p>The next meeting of the Parish Council will be the Annual Meeting of the Parish Council taking place on Monday 15th May at Oxen Park Reading Room</p>	ALL