

19 July 2023

Dear Sir/Madam,

You are summoned to attend the Colton Parish Council Meeting being held in Bouth Village Hall on **Monday 24th July at 7pm**. Please let the Parish Clerk know in advance if you plan to attend and wish to speak on a specific matter.

Julie Hendry, Clerk to Council, [clerk@coltonparishcouncil.org.uk](mailto:clerk@coltonparishcouncil.org.uk)

## AGENDA

- 1. Apologies:** Cllr Jarvis, Cllr Pender, Archie Workman and PCSO Paul Harris
- 2. Minutes of Last Meeting:** To authorise the Chair to sign the minutes of the Annual Parish Council meeting held on 19 June 2023 as a true record.
- 3. Declarations of Interest:** To receive declarations of interest by members in respect of items on this agenda
- 4. Requests for Dispensations:** The Clerk to report any requests received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
- 5. Public Participation**
  - a. Community participation:
  - b. Unitary Authority update: Cllr Pender
- 6. Update on actions from the previous meeting** (not covered elsewhere on the agenda):
  - a. Update on discussions with solicitor regarding the Open Space complaint
- 7. Colton Parish Community Plan update:**
  - a. Questionnaire feedback and testing of online links
  - b. Approval of final version
  - c. Volunteers for posting questionnaires, a) homes and b) businesses
  - d. Population data update
  - e. Community consultation, agreement of approach
- 8. Colton Community matters and the environment:**
  - a. Rusland Show preparations update: ALL
    - i) Items still to purchase TBC
    - ii) Pick up and drop off items pre-show, help required
    - iii) Rota for the PC stand TBC
    - iv) Others?
- 9. Highways and lengthsman:** ALL
  - a. Issues for reporting to Highways and Parish Lengthsman
  - b. Colton Green Lane reported to Cllr Pender
  - c. Request for signage on the lane between Spark Bridge and Lowick Bridge
  - d. Opening of the West Windermere Way: Cllr Taylor
- 10. Planning**
  - a. To consider and respond to the following planning applications:
    - i) 7/2023/5418 at Bandrake Farm, Bandrake Head, Ulverston, LA12 8HN. Concreting over areas of existing yard. Nol, for PC information.
  - b. Planning applications responded to, awaiting LDNPA decision:

- i) 7/2023/5213 at Nibthwaite Barn, High Nibthwaite, LA12 8DF. CPC SUPPORTED
- c. LDNPA decisions- for information only
  - i) 7/2023/5207 and 5208 at Rook Howe, Rusland, LA12 8LA. Proposed internal improvement works to the Bunkbarn and to extend the Piggery to create a plant room. CPC SUPPORTED, LDNPA APPROVED
  - ii) 7/2023/5302 at Windermere Lake Cruises, Lakeside, LA12 8AS. Application to remove one dilapidated jetty and construct two new floating jetties and a self-drive boat hire kiosk. CPC NO COMMENT, LDNPA APPROVED
- d. Appeal outcome: 7/2022/5587 at The Old Parsonage, Tottlebank, LA12 8HY

## **11. Finance, Assets, Governance and Audit:**

- a. To approve the following payments:
  - i) Lengthsman payment (June) £283.99
  - ii) Steve Wharton (Community Plan (CP)-engagement) £1600.00
  - iii) Clerk expenses (CP-printer cartridges), £132.49
  - iv) Cllr Brown expenses (Rusland Show/CP items) £35.73
  - v) Clerk salary (July) £457.84\* (manual adjustment of the payment from the bank is required as standing order is currently £398.74)
- b. Cost to produce a high-resolution image of the PC logo for the PC banner and publicity materials is approximately £150, PC to discuss next steps
- c. Upgrade to Microsoft 365 for Business costing £103.20 *per annum*
- d. The Parish Council proposes that "Subject to an upper limit, and approved by the Finance Working Group, purchase of items for the Rusland Show items and payment of expected bills from suppliers in the period prior to the next meeting is agreed. These will be listed and approved in retrospect at the meeting taking place in September".
- e. Parish Council to note the forthcoming RoSPA annual inspection of Bouth Village Green Playground

## **12. Correspondence (for information unless otherwise stated), consultations and meetings attended:**

- a. YMCA Lakeside North Camp responses from Cllrs Pender and Sanderson
- b. Transport focus groups in the Lake District, email from CALC
- c. Water Quality for Local Councillors Information Session on 20<sup>th</sup> July in Windermere
- d. Emails from two members of the public requesting signage between Spark Bridge and Lowick Bridge
- e. Pot-hole Emergency! Parish Council Highways Briefing Event on 19<sup>th</sup> July
- f. Pre-planning consultation: land at Thwaite Moss, Rusland, LA12 8JZ, deadline 27<sup>th</sup> July
- g. Letter received from the solicitor representing complainant relating to the land at The Smithy, Bouth
- h. Correspondence regarding building works taking place at Lake House, Lakeside

## **13. Newsletter Items**

## **14. Items for the next agenda**

- a. Approval and adoption of PC Safeguarding Policy
- b. Review and approval of PC Data Protection (Information Governance) Policy
- c. Defibrillator installation update

## **15. Date and time of next meeting**

The next meeting of the Parish Council will take place at 7pm on Monday 4<sup>th</sup> September 2023 at Rusland Reading Rooms.