

# COLTON PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT FINSTHWAITE AND LAKESIDE VILLAGE HALL ON MONDAY 6<sup>th</sup> NOVEMBER 2023

Present: Cllr Bennett (Chair), Cllr Dean, Cllr Jarvis, Cllr Taylor and J Hendry (Clerk: [clerk@coltonparishcouncil.org.uk](mailto:clerk@coltonparishcouncil.org.uk))

In attendance: No members of the public were in attendance

| Minute no | Action Point   | Person                           |
|-----------|--|----------------------------------|
| 79/2023   | <b>Apologies:</b> Cllr Brown   |                                  |
| 80/2023   | <b>Minutes of Last Meeting</b><br>The Chair was authorised to sign the minutes of the Parish Council meeting held on 2 October 2023 as a true record of what was discussed.  |                                  |
| 81/2023   | <b>Declarations of interest in respect of items on this agenda:</b> Cllr Jarvis declared an interest in the Croslands planning application and did not participate in the decision making.   |                                  |
| 82/2023   | <b>Requests for dispensations:</b> None received   |                                  |
| 83/2023   | <b>Public participation:</b><br>a. Community participation: None present<br>b. Unitary Authority update: None provided   |                                  |
| 84/2023   | <b>Update on action from the previous meeting:</b><br>There were no matters outstanding that were not on the meeting agenda.   |                                  |
| 85/2023   | <b>Colton Parish Community Plan update:</b><br>The business questionnaire was sent out at the weekend, the deadline for completion was extended to 7/12 and a reminder will be sent out nearer the closing date. The Parish Clerk also sent out the revised analyses to Councillors following a recent Zoom meeting.<br>The PC agreed to schedule in the next steps following a review of the project plan to ensure that the appropriate milestones have been reached.  | JH<br><br>ALL                    |
| 86/2023   | <b>Colton Community matters and the environment:</b><br>a. Update on discussions relating to the Open Space land in Bouth: Cllr Dean reported on actions taken following the last meeting and the sending of the letter to the complainants solicitor. The PC solicitor offered further advice to Cllr Dean via a telephone call and agreed to write again to the other side following this discussion.<br>b. Speed Indication Device (SID) purchase discussion: The Parish Clerk reported on the quotes that had been received should the PC decide to purchase one in future. It was agreed that suitable grant providers, e.g. road safety charities, would also be sought and to potentially purchase an additional SID to extend coverage across the Parish location.<br>c. Green Sparks noticeboard proposal for River Crake and Spark Bridge: Cllr Bennett updated the PC on the progress to date on developing an informative noticeboard alongside the River Crake, a PC border with ENMO PC, and the planned meeting on 25 <sup>th</sup> November which intends to generate ideas for its content. The Councillors were invited to attend.<br>d. Defibrillator provision in Colton PC: The Parish Council agreed to complete the purchase of the Nibthwaite defibrillator and its electrical installation.<br>In addition the PC considered the potential location of a future purchase of a further defibrillator to be sited in another location within the Parish area. Cllr Taylor agreed to talk to people in the Finsthwaite area to gauge if there would be local support for locating a defibrillator at Finsthwaite VH. It was noted that the | ALL<br><br><br><br>JH<br><br>ALL |

## COLTON PARISH COUNCIL

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|         | <p>PC may also be able to support the local community by organising defib training if required.</p> <p>It was also agreed that any unspent Community Grant funding would be set aside for defibrillator expenditure</p> <p>e. Glass Knott and Yewbarrow woods ACV renewal: The PC agreed that the application would be sent off to Tom Dugdale for registration.</p>  | <p style="text-align: right;"><b>JT</b></p> <p style="text-align: right;"><b>JH</b></p>  |
| 87/2023 | <p><b>Highways and lengthsman:</b></p> <p>a. Issues for reporting to Highways and Parish Lengthsman. The available speed limit signage on A590 is confusing and it was reported that the work is still incomplete hence some signage not being in place yet.</p> <p>b. Parking on the road near The Swan, Newby Bridge: Cllr Taylor reported on the issue which is causing concern to local people with visitors to the area parking the entire way along the lane from The Swan to the railway bridge and the potential obstruction that this would cause to emergency service vehicle access due to the narrowing of this lane.</p> <p>Following discussion it was agreed that the PC would send the list to Cllr Pender to follow up also to invite Graham Wheelhouse (Highways) to the next PC meeting.</p> <p>c. Salt heap and grit bin monitoring: The Parish Clerk had previously circulated a list of all PC owned grit bins and it was agreed that this would be completed and all gaps/empty bins reported on the Highways portal before the next meeting.</p>  | <p style="text-align: right;"><b>JH</b></p> <p style="text-align: right;"><b>ALL</b></p> |
| 88/2023 | <p><b>Planning:</b></p> <p>a. The Parish Council considered the following planning applications:</p> <ul style="list-style-type: none"> <li>i) 7/2023/5271 at Nibthwaite Grange Farm, Nibthwaite, LA12 8DB. Change of use from accommodation for family members to accommodation for staff or volunteers. The Parish Council agreed a NEUTRAL response with a clause that the premises are not to be used as a holiday let.</li> <li>ii) 7/2023/5628 at Nibthwaite Barn, High Nibthwaite, LA12 8DF. Change of use of vacant barn to community facility and associated extension, infrastructure and landscaping. The Parish Council agreed a NEUTRAL response with a clause that not to be used as a holiday let.</li> <li>iii) 7/2023/5643 at Close Foot, Spark Bridge, LA12 8BT. Demolition of defective 2 storey lean-to outbuilding and construction of new 2 storey side extension. The Parish Council agreed a NEUTRAL response.</li> <li>iv) 7/2023/5646 at Forest Field, Colton, LA12 8HF. Erection of 16 ground based solar panels on a sloping part of the field angled south facing (towards Forest Field). The Parish Council agreed a NEUTRAL response.</li> <li>v) 7/2023/5647 at Low Hay Bridge, Bouth, LA12 8JG. Proposed six ponds. FOR INFORMATION.</li> <li>vi) 7/2023/5650 at Land at Burn Knotts Plantation, Bouth. Proposed six ponds. FOR INFORMATION.</li> <li>vii) 7/2023/5652 at Abbot Park Farm, Bandrake Head. Proposed five ponds. FOR INFORMATION.</li> <li>viii) 7/2023/5661 at Crosslands Cottage 1 and Crosslands Cottage 2, Rusland, LA12 8JU. 2 storey rear extensions, replacement of existing septic tank with new treatment plant. Cllr Jarvis did not participate in the discussion or decision making for this planning application. The Parish Council agreed to SUPPORT this planning application.</li> </ul> <p>b. Planning applications responded to, awaiting LDNPA decision:<br/>The list as posted on the meeting agenda was noted by the PC.</p> <p>c. LDNPA decisions:<br/>The list as posted on the meeting agenda was noted by the PC.</p> |  |

## COLTON PARISH COUNCIL

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| 89/2023 | <p><b>Finance, Accounts, Assets and Audit:</b></p> <p>a. The PC approved the following payments:</p> <ul style="list-style-type: none"> <li>i) First Community (PC Insurance), £355.88</li> <li>ii) Rusland Reading Room hire, £40.00</li> <li>iii) Lengthsman payment (October) £120.41</li> <li>iv) Clerk salary (October) £457.84</li> <li>v) Oxen Park Reading Room hire, £20.00</li> <li>vi) RBL, poppy wreath, £20.00</li> <li>vii) PlaySafety (Bouth playground inspection), £90.00</li> <li>viii) Temple Heelis Solicitors (legal advice), £1200.00</li> </ul> <p>b. The Parish Council noted the salary duplicate payment and recalculation required due to longstanding standing order underpayment. The Clerk advised that a refund of £280.14 would balance the accounts which was supported by Council.</p> <p>c. The Parish Council approved the payment of £1600 plus electrician costs for the installation of the defibrillator at the Water Park, Nibthwaite.</p> <p>d. The Parish Council noted the delays in the receipt of a donation from Hawkshead First Responders due to banking challenges.</p> <p>e. The Parish Council noted and approved the Q2 bank reconciliation</p> <p>f. The Parish Council noted the findings of the annual Bouth Village Playground inspection.</p> |  |
| 90/2023 | <p><b>Correspondence shown below was noted by the Council</b> (relevant documents were previously circulated):</p> <ul style="list-style-type: none"> <li>a. Letter from a Councillor regarding parking near The Swan, Newby Bridge</li> <li>b. Emails from members of the public regarding the potential location of defibrillators across Colton Parish</li> <li>c. Email from CALC regarding a briefing session for the Storm Arwen Fund</li> </ul>  |  |
| 91/2023 | <p><b>Items for the newsletter:</b></p> <p>The following items were raised by Council for inclusion in the newsletter:-</p> <ul style="list-style-type: none"> <li>a. Community Plan Business Questionnaire (extension to 7/12)</li> <li>b. Grit bins</li> </ul>  |  |
| 92/2023 | <p><b>Items for the next PC agenda</b></p> <ul style="list-style-type: none"> <li>a. Community Grants for 23/24</li> <li>b. Budget setting and precept agreement</li> <li>c. Community Plan Celebration event</li> <li>d. Defibrillator update</li> <li>e. Winter gritting in local villages</li> <li>f. Business questionnaire feedback</li> <li>g. Revision of Jan/Feb meeting dates</li> <li>h. Open Spaces Land, Bouth</li> </ul>   |  |
| 93/2023 | <p><b>Date and time of next meeting</b></p> <p>The next meeting will take place on Monday 11<sup>th</sup> December 2023 at Bouth Village Hall.</p> <p>Cllr Jarvis sends his apologies to the December and January meetings</p> <p>New dates were sought for the January meeting due to diary clashes</p>  | <p style="text-align: center;"><b>ALL</b></p> <p style="text-align: center;"><b>JH</b></p> |