

16 April 2024

Dear Sir/Madam,

You are summoned to attend the Colton Parish Council Meeting being held in Bouth Village Hall on **Monday 22nd April at 7pm**. Please let the Parish Clerk know in advance if you plan to attend and wish to speak on a specific matter.

Julie Hendry, Clerk to Council, clerk@coltonparishcouncil.org.uk

AGENDA

1. Apologies:

2. Minutes of Last Meeting: To authorise the Chair to sign the minutes of the Parish Council meeting held on 25 March 2024 as a true record.

3. Declarations of Interest: To receive declarations of interest by members in respect of items on this agenda

4. Requests for Dispensations: The Clerk to report any requests received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest

5. Public Participation

- a. Community participation:
- b. Unitary Authority update: Cllr Pender

6. Update on actions from the previous meeting (not covered elsewhere on the agenda): NIL

- a. 2024 Parish Council elections update
- b. Defibrillator update in Finsthwaite: Cllr Taylor
- c. Update on recent activity on the Open Space land in Bouth: ALL

7. Colton Parish Community Plan update:

- a. Community Plan document status and website upgrade: ALL
- b. End of consultation community celebration event and launch of the Community Plan: ALL

8. Planning

- a. To consider and respond to the following planning application:
 - i) 7/2024/5152 at Close Foot, Spark Bridge, LA12 8BT. Demolition of defective 2 storey lean-to outbuilding and construction of new 2 storey side extension. (Resubmission of withdrawn Application Ref: 7/2023/5643)
- b. Planning applications responded to, awaiting LDNPA decision:
 - i) 7/2023/5504 at Old School House, Bouth, LA12 8JQ. Change of use etc, CPC OBJECTED
- c. LDNPA decisions- for information only
 - i) 7/2024/5050 at Lakeside Cottage, Lakeside, LA12 8AU. Replacement dwelling - variation of condition 1 (plans) and condition 2 (finished materials). CPC NEUTRAL, LDNPA APPROVED
- d. Outstanding complaint regarding quarrying/excavation at Hulleter Farm- Complaint Reference E/2021/0161

9. Finance, Assets, Governance and Audit:

- a. To approve the following payments:
 - i) Parish Lengthsman (March), £100.00
 - ii) Temple Heelis, legal advice, £420.00
 - iii) CALC subscription, £249.27

- iv) D Malley, payroll provider, £120.00
- v) Clerk salary (April) £500.97
- vi) The PC also to note that, due to an incorrect S/O payment of £43.13 for March payroll, the salary correction of £457.84 was paid on 3rd April. In addition the sum of £86.26 representing the S/O underpayment for January and February was also paid on 3rd April, the total sums having been previously approved on 30th January, 26th February and 26th March meetings respectively. The S/O is expected to be corrected by the bank for the April salary.
- b. To receive and approve the PC Risk Assessment for 2024/25
- c. To receive and approve the PC Asset Register for year ending 2023/24
- d. To receive and approve the Q4 bank reconciliation for 2023/24
- e. To receive and approve the Scheme of Delegation to the Proper Officer (previously circulated)

10. Correspondence (to note, as previously circulated), consultations and meetings attended:

- a. Emails from a member of the public in relation to Open Space land in Bouth
- b. Emails from members of the public regarding Parish Council elections
- c. Email from a member of the public in relation to Footbridge over Ashes Beck, Thwaite Head
- d. Email from CALC requesting nominations for a Director for the CALC Board South Lakeland Area

11. Newsletter Items

- a. Parish Open meeting
- b. PC elections and co-options

12. Items for the next agenda

- a. PC election update
- b. AGAR update

13. Date and time of next meeting

The next meeting of the Parish Council, the Annual PC meeting, will take place at 7pm on Monday 20th May 2024 at Bouth Village Hall.

Please note that the Annual Meeting of the Parish takes place on Saturday 18th May at Rusland Reading Rooms, 10-12, more information to follow via Colton Link and the website