

# COLTON PARISH COUNCIL

**Dear Sir/Madam,** You are summoned to attend the Annual meeting of Colton Parish Council @ Oxenpark on **Monday 19<sup>th</sup> May, 2025 @ 7pm.**

Email: [clerk@coltonparishcouncil.org.uk](mailto:clerk@coltonparishcouncil.org.uk)

Signed *B. Wolfman* (Locum Clerk)

## AGENDA

- 1. To appoint a Chair for 2025/26 Council year**
- 2. Apologies:**
- 3. To appoint Vice Chair for 2025/2026 Council year**
- 4. Minutes of Last Meeting:** To authorise the Chair to sign the record of the Annual Open Parish meeting on 18 May 2024 & the ordinary Parish Council Meeting held on 31<sup>st</sup> March, 2025 as a true record.
- 5. Declarations of Interest:** To receive declarations of interest by members in respect of items on this agenda:
- 6. Requests for Dispensations:** The Clerk to report any requests received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
- 7. Chair's Report 2024/25 (attached):** Cllr Abigail Bennett
- 8. Annual report from the Chair of the Bouth Village Green Advisory Committee**
- 9. Public Participation:**
  - a. Community participation: any member of the public present who wishing to address the Council. (The Council may wish to consider a matter in more detail at a later date before making a full response)
  - b. Community Policing Update CPO Paul Harris
  - c. Unitary Authority update: Cllr Pender
  - d. LDNPA update & to consider nominations for South Distinctive Area elections.
- 10. Update on action from the previous meeting** (not covered elsewhere on the agenda and for information only):
- 11. Communities, wellbeing and resilience:**
  - a. Open Parish meeting feedback
  - b. Emergency planning - consideration of next actions.
  - c. To consider options/costs for noticeboards and approve purchase.
  - d. To consider/ratify response to 2<sup>nd</sup> homes consultation
  - e. Feedback from Neighbourhood policing pledge meeting

**12. The climate emergency and our environment:**

- a. Updates on ongoing matters
- b. To consider approval of re-application for Assets of Community Value: Yewbarrow & Border Moss Wood; Glass Knott & Hall Brow Wood.

**13. Highways:**

- a. Lengthsman activity over the last month & any expected upcoming Issues: Cllr Workman
- b. Highways updates incl feedback from Infrastructure meeting for Coniston & Hawkshead ward

**14. Housing and planning**

a. To consider and respond to the following planning applications:

7/2025/5256 – High Haybridge, Bouth, LA12 8JG – construction of a part single and part 2 storey extension to dwelling

7/2025/5180 – YMCA, South Camp, Lakeside - Redevelopment of South Camp House, former Wardens House and former Washroom Building to provide staff accommodation – *to ratify response submitted of OBJECTION.*

7/2025/5175 – YMCA, South Camp, Lakeside -Construction of boathouse with jetties and activity Jetty – *to ratify response submitted of NEUTRAL.*

7/2025/5181 – YMCA South – erection day camp facility & associated car park & landscaping.

b. Notifications:

7/2025/5102 – Broad Hawes, Colton - stand alone solar panels LDNP GRANTED CPC SUPPORT

7/2025/5081 – Lake House, Lakeside – Retrospective application for external disabled access ramp from ground level to 1<sup>st</sup> floor balcony. LDNP – GRANTED CPC – NEUTRAL

Awaiting LDNP Decision:

7/2024/5700 – School House, Finsthwaite – concreting to yards & roofing over feed area in connection with Natural England catchment sensitive areas. CPC NEUTRAL

7/2025/5015 – Water Park, Nibthwaite – storage & workshop building CPC NEUTRAL

**15. Finance, Assets, Governance and Audit:**

- a. To consider insurance renewal quote
- b. To approve the following payments: (invoices circulated)
  - i) Lengthsman payment (May) £TBC
  - ii) CALC – Annual subscription - £258.92
  - iii) Charlene Iredale, internal audit, £135.00
  - iv) Carole Dickinson, catering for Annual Parish meeting, £TBC
  - v) Rusland Show - £30
  - vi) DM Payroll Services - £120
  - vii) Tottlebank Baptist Church - £216.00
  - viii) Community First, PC Insurance, £TBC
  - ix) HSP Milners - £115 (to ratify)
  - x) SoloPress - £63.38 – Community Plan printing (to ratify re-imbursement to Clerk for payment)
  - xi) Greenodd V Hall - £ (to ratify)
  - xii) D Hamer - £141.60 (defib pads)
  - xiii) D Hamer - £ 37.24 (chains for Bouth play area swings)

xiiiv)Oxen Park Reading rooms - £20

- c. To note completion of bank reconciliation & budget review for 2024/2025 and approve cashbook.
- d. To note closing balance at 2024/25 year end and agree reserves provisions/policy.
- e. To approve Certificate of Exemption from external audit review for 2024/2025
- f. To receive/note the Annual Internal Audit Report 2024/25 & agree any actions
- g. To review Council documents: Standing Orders/Financial Regulations/Risk Assessment/Asset Register/Code of Conduct/Privacy Policy.
- h. To approve the appointment of a new Clerk to take over from 1<sup>st</sup> July, 2025

**16. Correspondence (for information unless otherwise stated), consultations & meetings attended:**

- LDNPA update on 2<sup>nd</sup> homes & short term lets (response submitted)
- Post Offices directly managed branch update
- W& F Council devolution response
- Waste services engagement framework meeting
- W&F Local Plan call for sites

**17. Newsletter items: ALL**

**18. Items for the next/future agenda**

**19. Date and time of next meeting.**